

# MONTHLY PERFORMANCE REPORT

## December 2017

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## Key to Columns and symbols used in report

Column Heading	Description
Minimise or Maximise	Indicates whether higher or lower number is better: Minimise = lower is better, maximise = higher is better
Latest Month	The latest month for which performance information is available
Month's Value	Performance to date for the latest month
Month's Target	Target to date for the latest month
Annual Target 2017/18	Annual target for 2017/18
<u>Outcome</u>	<p>Symbol based on a traffic light system; Red, Amber, Green indicating whether an indicator's performance is on track to achieve the annual target. Symbols used and their meaning are:</p> <p> = at risk of missing target</p> <p> = some slippage against target, but still expected to meet year-end target (31/03/2018)</p> <p> = on course to achieve target</p>
Comment	Commentary for indicators not on track providing reasons for low performance and identifying initiatives planned to bring performance back on track
Better or worse than last year	<p>Symbol indicating whether performance for the Latest Month is better or worse than the same month in the previous year. Symbols and their meanings are:</p> <p> = Latest Month's performance is <b>better</b> than the same month last year</p> <p> = Latest Month's performance is <b>worse</b> than the same month last year</p> <p> = Data not available for current or previous year</p>

Version: **V1.0**

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# Section 1: 2017-2018 Exceptions - Current Month Performance

Comments on Indicators rated Red or Amber

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**Expected Outcome** At risk of missing target  
**Responsible OUs** Department of the Chief Executive

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 5.4	Working days lost per FTE due to sickness - excluding school staff [Cumulative]	Aim to Minimise	December 2017	5.28	4.99	7.20			All Departments were below sickness absence targets for the month of December 2017, and for the year to date, although the Council continues to perform better than the sector average for this indicator. HR continue to provide support and guidance to departments.	Policy & Resources Scrutiny

**Expected Outcome** At risk of missing target  
**Responsible OUs** Department for People





MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 1.2	Rate of Looked After Children per 10,000 population under the age of 18. [Monthly Snapshot]	Aim to Minimise	December 2017	74.4	66	66			The rate of children looked after remains above target and there has been a slight increase since last month. It does appear to have stabilised in the mid-70s. Group Managers, Service Managers and Team Managers have strong oversight and are reviewing the case list on a regular basis to identify any discrepancies, with the support of the data team. Whilst this indicator is some way off target we expect that the drop in child protection numbers will start to impact this indicator. We are carrying out a piece of detailed analysis on the flow of children in this area with the support of Research in Practice to help us understand where any improvements might be made. Other than children who need to become looked after in an emergency, the decision for a child to become looked after is made by the Placement Panel to ensure that all other	People Scrutiny

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
									options are considered before care is agreed. The Panel process has prevented the numbers escalating and, where safely possible, put other measures in place to support the family. Planned work around reunification should ensure that children do not remain in care for longer than necessary.	
CP 1.4	Percentage of children who have been LAC for at least 5 working days, who have had a visit in the 6 weeks (30 working days), prior to the last day of the month.	Aim to Maximise	December 2017	83.5%	90%	90%			There is a slight deterioration in performance since last month. Group Managers continue to ensure themselves that children who have not been visited in timescales are safe and have been visited or a visit planned and they monitor this on a weekly basis. Whilst LiquidLogic embeds Group Managers also seek reassurance that visits to plans are being accurately reported. This is an area of continued focus to ensure that improvements are made and sustained.	People Scrutiny
CP 3.10	Percentage of Initial Child Protection Conferences that took place with 15 working days of the initial strategy discussion. [Cumulative YTD]	Aim to Maximise	December 2017	49.1%	90%	90%			In Dec-17 there were 11 ICPC's held. Three were delayed due to babies not due until the end of Mar-18 and one was delayed due to mother being in hospital. All took place within 25 days of the initial strategy meeting and delays for most were clearly thought out decisions to ensure that sufficient information was available to make an informed decision. There is now a clear tracking sheet to monitor movement from initial strategy meeting to ICPC and it is clear that cases are generally moving at an appropriate rate for the child and that all are progressing in a timely manner.	People Scrutiny





**Expected Outcome** At risk of missing target  
**Responsible OUs** Department for Place

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 2.3	Percentage of household waste sent for reuse, recycling and composting [Cumulative]	Aim to Maximise	December 2017	-	-	-	-	-	Discussions with the contractor currently taking place, in relation to relevant data and need to rebalance targets	Place Scrutiny









**Expected Outcome** At risk of missing target  
**Responsible OUs** Public Health

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 3.8	Number of people successfully completing 4 week stop smoking course [Cumulative]	Aim to Maximise	December 2017	517	700	1,100			Department of Health guidelines state that quit attempts can be registered up to 42 days after a "quit date" is set. Therefore final data will not be available for this period for a further two months. Currently behind trajectory, 4-week-quit recovery plan is being implemented. Recent statistics show smoking prevalence in adults has fallen to 17.2% and footfall through stop smoking continues to decline.	People Scrutiny
CP 3.9	Take up of the NHS Health Check programme - by those eligible [Cumulative]	Aim to Maximise	December 2017	3,212	4,334	5,740			The recovery action plan for NHS Health Checks is being implemented. In addition the outreach service is now providing support to deliver health checks via a number of local GP surgeries.	People Scrutiny

**Expected Outcome** At risk of missing target  
 Cannot group these rows by Responsible OUs

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 1.6	Rate of Children in Need per 10,000 (including CiN, CPP and LAC and Care Leavers). [Monthly Snapshot]	Aim to Minimise	December 2017	345.2	296.6	296.6			The numbers of Children in Need continue to reduce slowly. A comprehensive piece of work is currently being undertaken to ensure that cases which need to close or step down do so in a timely manner and timescales have been set for this work to be undertaken in a timely manner.	People Scrutiny
CP 4.10	Total number of households in temporary accommodation.	Aim to Minimise	December 2017	114	100	100			Lack of available properties continues to have an impact on temporary accommodation occupancy. One factor is the reduction in availability of 2-bedroom properties. It is also difficult to source affordable properties in the private sector due to a combination of high rents that far exceed LHA levels and landlord's reluctance to accept benefit dependant tenants. In order to address these issues a number of activities have been put in place. We have further started to reshape the service in readiness of the impending Homelessness Reduction Act 2017, focussing on dealing with people earlier in the process before they become homeless.	Policy & Resources Scrutiny





**Expected Outcome** Some slippage against target  
**Responsible OUs** Department for People

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 1.1	Rate of children subject to a Child Protection Plan per 10,000 population under the age of 18. [Monthly Snapshot]	Goldilocks	December 2017	33.6	50.4-55.7	50.4-55.7			As previously identified the number of children subject to child protection plans has been decreasing. The rate of children subject to plans continues to reduce and this is partly explained by increasing resources in Early Help and the use of other preventative interventions such as Family Group Conferences. However, we do still envisage the rate to increase given current work within the Assessment and Intervention Team and increasing concerns in relation to CSE. If the current situation continues this is likely to be seen in the Feb-18 figures.	People Scrutiny
CP 3.2	Proportion of older people (65 and over) who were still at home 91 days after discharge from hospital into reablement/rehabilitation services. [ASCOF 2B(1) [Rolling Quarter]	Aim to Maximise	December 2017	82.9%	88.6%	88.6%			For the Dec-17 reporting cohort of 111 adults using the reablement service, 92 were independent or being supported in the community. Of the 19 not at home, three had been admitted back into hospital, three into nursing care, six into residential care and seven had died. National benchmark is 82.5%.	People Scrutiny
CP 3.4	The proportion of people who use services who receive direct payments (ASCOF 1C (2A)) [YTD Snapshot]	Aim to Maximise	December 2017	30.5%	33.5%	33.5%			At the end of Dec-17, 532 of 1,744 long term service clients were receiving a Direct Payment. Performance on this indicator continues to fluctuate around 30% and this is anticipated to be the case for this financial year. Performance remains above the national benchmark of 28.3% and above the regional benchmark of 28.2%.	People Scrutiny
CP 5.6	Percentage of new Education Health and Care (EHC) plans issued within 20 weeks including exception cases. [Cumulative YTD]	Aim to Maximise	December 2017	51.1%	56%	56%			As a result of the current performance an action plan is in place for this indicator and has been presented to Executive DMT which will be monitored on a monthly basis. Between Apr-17 and Dec-17, 94 out of 184 EHC plans were issued within the 20 week timescale. Dec-17 performance shows an improvement of 2.5% over last month. As an example of how performance has improved in the later part of the year, 97% of EHC's due between Oct-17 and Dec-17 were completed in time. The national benchmark for 2016 is 55.7%.	People Scrutiny

## Expected Outcome: Indicators on course to achieve target (Greens)





**Expected Outcome** On course to achieve target

**Responsible OUs** Department of the Chief Executive

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 4.3	% of Council Tax for 2017/18 collected in year [Cumulative]	Aim to Maximise	December 2017	79.20%	78.30%	97.30%			Council Tax collection for 2017/18 continues to exceed target with a 79.2% collection rate, 0.9% above the given target. The Revenues team continue to review the work on the single person discount review, which not only is a good housekeeping exercise and refreshes and updates our data base as well as increasing revenue where the single person discount is no longer appropriate and applying penalties where appropriate. The penalties raised so far on this exercise have exceeded the target set for this year with a figure of £36,000 raised against a £20,000 target. We continue to work with and support our most vulnerable residents, signposting where appropriate for further support and advice; we recognise our residents that can't pay against those won't pay. We have worked with our commercial partners to achieve increased collection both with the Enforcement Agents as well as Insolvency Practitioners. These extra methods of recovery available are essential to maintain and improve our collection rates as well as demonstrating, that we will where necessary use every option available to collect the Council Tax outstanding. The regular monthly court hearings for liability orders continues with large numbers of court summonses and reminders being issued, as well as individual cases for committal action where all other action has failed.	Policy & Resources Scrutiny
CP 4.4	% of Non-Domestic Rates for 2017/18 collected in year [Cumulative]	Aim to Maximise	December 2017	79.20%	78.70%	97.90%			Collection of Business Rates for the current year continues to be ahead of target at by 0.5% at 79.2%, and also showing an increase on last year's performance. We will shortly be applying our new discretionary relief funding from central government in line with our newly approved discretionary rate relief policy, to assist those local business most in need of support. We are also aim to review the small business rate relief and charity awards shortly.  Essentially we are looking to work with several internal and external partners to promote	Policy & Resources Scrutiny

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
									Southend-on-Sea, to attract business growth and development for our borough. This work is very important when looking to the future funding of the Council's services. We continue to monitor the performance our Enforcement Agents who are now showing increased collection rates with a more rigorous approach. We are also working with our external partners and other authorities to pursue companies that continue to use payment evasion tactics.	

**Expected Outcome** On course to achieve target  
**Responsible OUs** Department for People

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 1.5	Percentage of children who have had their Child Protection Plan for at least 20 working days and who have had a visit in the 20 working days prior to the last day of the month.	Aim to Maximise	December 2017	91.1%	90%	90%			Performance in Dec-17 is above target but is a slight reduction from last month. The vision is for this measure to be at 100% and this is a continued area of focus for the service. There is a need to ensure that the improvements that have been made in this area continue. There is an action plan to improve performance including proactive use of weekly reporting of performance by Team Managers. Group Managers have been reassured that children who have not been visited in timescales are safe and have been visited or have a visit planned.	People Scrutiny
CP 3.5	Proportion of adults with a learning disability in paid employment. (ASCOF 1E) [Monthly Snapshot]	Aim to Maximise	December 2017	11.9%	10%	10%			Performance remains stable above target with no indication of change. 56 of 472 adults are in paid employment and The Learning Disability Team are working with local employers who are keen to support in offering employment opportunities to clients with Learning Disabilities. We are confident that this indicator will meet the annual target.	People Scrutiny





**Expected Outcome** On course to achieve target  
**Responsible OUs** Department for Place

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 5.1	Number of hours delivered through volunteering within Culture, Tourism and Property, including Pier and Foreshore and Events. [Cumulative]	Aim to Maximise	December 2017	20,022	14,250	19,000			<p>Music events; Lunchtime Recital: <b>1.5</b>, Choirs: <b>237</b>, Total = <b>238.5</b>  Sparkle; <b>57.5</b>  Bookstart; <b>85.5</b>  Library Volunteers: <b>514.5</b>  Home Library Service Volunteers: <b>75</b>  Museum Volunteers: <b>238.5</b>  Code club: <b>10</b>  Leisure; <b>Awaiting figures</b>  Focal Point; <b>Awaiting figures</b>  <b>Total – 1,224</b></p> <p>2017 has been an excellent year for volunteering with new initiatives at the Poppies, new first aiders at the seafront and the continuing progress of Make Southend Sparkle project.</p>	Place Scrutiny

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
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**Expected Outcome** On course to achieve target  
Cannot group these rows by Responsible OUs

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 1.7	The proportion of concluded section 42 enquiries (safeguarding investigations) with an action and a result of either Risk Reduced or Risk Removed. [Cumulative YTD]	Aim to Maximise	December 2017	89.7%	74%	74%			<p>Performance for this indicator continues to be strong, stable and be above the national benchmark of 87.5%. We expect this performance to continue and for the target to be met. There were 315 of 351 concluded section 42 enquiries with a risk identified and an outcome of risk reduced or removed.</p>	People Scrutiny

## Section 2: 2017- 2018 Corporate Performance Indicators

Information for all 2013-2014 Corporate Priority Indicators

Generated on: 01 February 2018 10:17



**Performance Data Expected Outcome: At risk of missing target 9 On course to achieve target 19 Some slippage against target 4 No Value 1**

**Aim: SAFE: Priorities** • Create a safe environment across the town for residents, workers and visitors. • Work in partnership with Essex Police and other agencies to tackle crime. • Look after and safeguard our children and vulnerable adults.

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 1.1	Rate of children subject to a Child Protection Plan per 10,000 population under the age of 18. [Monthly Snapshot]	Goldilocks	December 2017	33.6	50.4-55.7	50.4-55.7			John O'Loughlin	People Scrutiny
CP 1.2	Rate of Looked After Children per 10,000 population under the age of 18. [Monthly Snapshot]	Aim to Minimise	December 2017	74.4	66	66			John O'Loughlin	People Scrutiny
CP 1.4	Percentage of children who have been LAC for at least 5 working days, who have had a visit in the 6 weeks (30 working days), prior to the last day of the month.	Aim to Maximise	December 2017	83.5%	90%	90%			John O'Loughlin	People Scrutiny
CP 1.5	Percentage of children who have had their Child Protection Plan for at least 20 working days and who have had a visit in the 20 working days prior to the last day of the month.	Aim to Maximise	December 2017	91.1%	90%	90%			John O'Loughlin	People Scrutiny
CP 1.6	Rate of Children in Need per 10,000 (including CiN, CPP and LAC and Care Leavers). [Monthly Snapshot]	Aim to Minimise	December 2017	345.2	296.6	296.6			John O'Loughlin	People Scrutiny
CP 1.7	The proportion of concluded section 42 enquiries (safeguarding investigations) with an action and a result of either Risk Reduced or Risk Removed. [Cumulative YTD]	Aim to Maximise	December 2017	89.7%	74%	74%			Sharon Houlden	People Scrutiny

**Aim: CLEAN: Priorities** • Continue to promote the use of green technology and initiatives to benefit the local economy and environment. • Encourage and enforce high standards of environmental stewardship.

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 2.1	Number of reported missed collections per 100,000 [Monthly Snapshot]	Aim to Minimise	December 2017	33	45	45	✓	↑	Carl Robinson	Place Scrutiny
CP 2.2	% acceptable standard of cleanliness: litter [Cumulative]	Aim to Maximise	December 2017	99%	93%	93%	✓	↑	Carl Robinson	Place Scrutiny
CP 2.3	Percentage of household waste sent for reuse, recycling and composting [Cumulative]	Aim to Maximise	December 2017	-	-	-	-	-	Carl Robinson	Place Scrutiny







**Aim: HEALTHY: Priorities** • Actively promote healthy and active lifestyles for all. • Work with the public and private rented sectors to provide good quality housing. • Improve the life chances of our residents, especially our vulnerable children & adults, by working to reduce inequalities and social deprivation across our communities.

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 3.1	Proportion of adults in contact with secondary mental health services who live independently with or without support. (ASCOF 1H) [Monthly Snapshot]	Aim to Maximise	December 2017	-	70%	70%	✓	-	Sharon Houlden	People Scrutiny
CP 3.2	Proportion of older people (65 and over) who were still at home 91 days after discharge from hospital into reablement/rehabilitation services. [ASCOF 2B(1) [Rolling Quarter]	Aim to Maximise	December 2017	82.9%	88.6%	88.6%	⚠	↑	Sharon Houlden	People Scrutiny
CP 3.3	Delayed transfers of care (people) from hospital which are attributable to social care ONLY, per 100,000 population. [ASCOF 2C(2)] [YTD Average]	Aim to Minimise	December 2017	1.02	1.43	1.43	✓	↑	Sharon Houlden	People Scrutiny
CP 3.4	The proportion of people who use services who receive direct payments (ASCOF 1C (2A)) [YTD Snapshot]	Aim to Maximise	December 2017	30.5%	33.5%	33.5%	⚠	↑	Sharon Houlden	People Scrutiny
CP 3.5	Proportion of adults with a learning disability in paid employment. (ASCOF 1E) [Monthly Snapshot]	Aim to Maximise	December 2017	11.9%	10%	10%	✓	↑	Sharon Houlden	People Scrutiny











MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 3.6	Participation and attendance at council owned / affiliated cultural and sporting activities and events and visits to the Pier [Cumulative]	Aim to Maximise	December 2017	5,167,230	3,262,500	4,350,000	✓	↑	Scott Dolling	Place Scrutiny
CP 3.7	Public Health Responsibility Deal [Cumulative]	Aim to Maximise	December 2017	38	30	40	✓	↑	Andrea Atherton	People Scrutiny
CP 3.8	Number of people successfully completing 4 week stop smoking course [Cumulative]	Aim to Maximise	December 2017	517	700	1,100	●	↑	Lee Watson	People Scrutiny
CP 3.9	Take up of the NHS Health Check programme - by those eligible [Cumulative]	Aim to Maximise	December 2017	3,212	4,334	5,740	●	↑	Andrea Atherton	People Scrutiny
CP 3.10	Percentage of Initial Child Protection Conferences that took place with 15 working days of the initial strategy discussion. [Cumulative YTD]	Aim to Maximise	December 2017	49.1%	90%	90%	●	↑	John O'Loughlin	People Scrutiny
CP 3.11	The number of Early Help Assessments closed with successful outcomes for the clients (excluding TACAF).	Aim to Maximise	December 2017	148	-	-	-	-	John O'Loughlin	People Scrutiny

**Aim: PROSPEROUS: Priorities** • Maximise opportunities to enable the planning and development of quality, affordable housing. • Ensure residents have access to high quality education to enable them to be lifelong learners & have fulfilling employment. • Ensure the town is 'open for businesses' and that new, developing and existing enterprise is nurtured and supported • Ensured continued regeneration of the town through a culture led agenda.

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 4.3	% of Council Tax for 2017/18 collected in year [Cumulative]	Aim to Maximise	December 2017	79.20%	78.30%	97.30%	✓	↑	Joe Chesterton	Policy & Resources Scrutiny
CP 4.4	% of Non-Domestic Rates for 2017/18 collected in year [Cumulative]	Aim to Maximise	December 2017	79.20%	78.70%	97.90%	✓	↑	Joe Chesterton	Policy & Resources Scrutiny
CP 4.5	Major planning applications determined in 13 weeks [Cumulative]	Aim to Maximise	December 2017	100.00%	79.00%	79.00%	✓	↑	Peter Geraghty	Place Scrutiny
CP 4.6	Minor planning applications determined in 8 weeks [Cumulative]	Aim to Maximise	December 2017	95.48%	84.00%	84.00%	✓	↑	Peter Geraghty	Place Scrutiny
CP 4.7	Other planning applications determined in 8 weeks [Cumulative]	Aim to Maximise	December 2017	94.63%	90.00%	90.00%	✓	↓	Peter Geraghty	Place Scrutiny

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 4.8	Current Rent Arrears as % of rent due.	Aim to Minimise	December 2017	1.57%	1.77%	1.77%			Sharon Houlden	Policy and Resources Scrutiny
CP 4.9	Percentage of children in good or outstanding schools. [Monthly Snapshot]	Aim to Maximise	December 2017	85.6%	80%	80%			Brin Martin	People Scrutiny
CP 4.10	Total number of households in temporary accommodation.	Aim to Minimise	December 2017	114	100	100			Sharon Houlden	Policy & Resources Scrutiny



**Aim: EXCELLENT: Priorities** • Work with & listen to our communities & partners to achieve better outcomes for all • Enable communities to be self-sufficient & foster pride in the town • Promote & lead an entrepreneurial, creative & innovative approach to the development of our town.

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 5.1	Number of hours delivered through volunteering within Culture, Tourism and Property, including Pier and Foreshore and Events. [Cumulative]	Aim to Maximise	December 2017	20,022	14,250	19,000			Scott Dolling	Place Scrutiny
CP 5.2	Govmetric Measurement of Satisfaction (3 Channels - Phones, Face 2 Face & Web) [Cumulative]	Aim to Maximise	December 2017	87.73%	80.00%	80.00%			Nick Corrigan; Joanna Ruffle	Policy & Resources Scrutiny
CP 5.4	Working days lost per FTE due to sickness - excluding school staff [Cumulative]	Aim to Minimise	December 2017	5.28	4.99	7.20			Joanna Ruffle	Policy & Resources Scrutiny
CP 5.5	Increase the number of people signed up to MySouthend to 35,000 [Cumulative]	Aim to Maximise	December 2017	33,983	31,250	35,000			Ellen Butler; Joanna Ruffle	Policy & Resources Scrutiny
CP 5.6	Percentage of new Education Health and Care (EHC) plans issued within 20 weeks including exception cases. [Cumulative YTD]	Aim to Maximise	December 2017	51.1%	56%	56%			Brin Martin	People Scrutiny

## Section 3: Detail of indicators rated Red or Amber

**Aim: SAFE: Priorities** • Create a safe environment across the town for residents, workers and visitors. • Work in partnership with Essex Police and other agencies to tackle crime. • Look after and safeguard our children and vulnerable adults.

Expected Outcome: At risk of missing target 3 Some slippage against target 1



CP 1.1	Rate of children subject to a Child Protection Plan per 10,000 population under the age of 18. [Monthly Snapshot]			<div>December 2017 result</div> 
Expected Outcome		Format	Goldilocks	
Managed By	John O'Loughlin			
Year Introduced	2014			

Date Range 1		
	Value	Target
April 2016	48.4	52.3
May 2016	47.1	52.3
June 2016	50.3	52.3
July 2016	50	52.3
August 2016	52.3	52.3
September 2016	54.9	52.3
October 2016	57.5	52.3
November 2016	56.5	52.3
December 2016	60.7	52.3
January 2017	59.9	52.3
February 2017	59.6	52.3
March 2017	58.9	52.3
April 2017	54.5	50.4 - 55.7
May 2017	51.9	50.4 - 55.7
June 2017	45.7	50.4 - 55.7
July 2017	42.9	50.4 - 55.7
August 2017	41.3	50.4 - 55.7
September 2017	38.2	50.4 - 55.7
October 2017	36.7	50.4 - 55.7
November 2017	36.1	50.4 - 55.7
December 2017	33.6	50.4 - 55.7
January 2018		
February 2018		
March 2018		

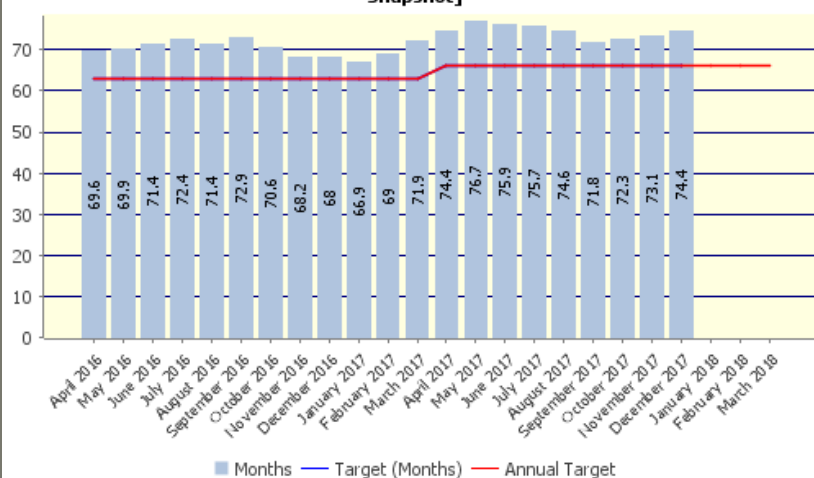
C001 Rate of children subject to a Child Protection Plan per 10,000 population under the age of 18. [Monthly Snapshot]		
Month	Value	Target
April 2016	48.4	52.3
May 2016	47.1	52.3
June 2016	50.3	52.3
July 2016	50	52.3
August 2016	52.3	52.3
September 2016	54.9	52.3
October 2016	57.5	52.3
November 2016	56.5	52.3
December 2016	60.7	52.3
January 2017	59.9	52.3
February 2017	59.6	52.3
March 2017	58.9	52.3
April 2017	54.5	50.4 - 55.7
May 2017	51.9	50.4 - 55.7
June 2017	45.7	50.4 - 55.7
July 2017	42.9	50.4 - 55.7
August 2017	41.3	50.4 - 55.7
September 2017	38.2	50.4 - 55.7
October 2017	36.7	50.4 - 55.7
November 2017	36.1	50.4 - 55.7
December 2017	33.6	50.4 - 55.7
January 2018		
February 2018		
March 2018		

As previously identified the number of children subject to child protection plans has been decreasing. The rate of children subject to plans continues to reduce and this is partly explained by increasing resources in Early Help and the use of other preventative interventions such as Family Group Conferences. However, we do still envisage the rate to increase given current work within the Assessment and Intervention Team and increasing concerns in relation to CSE. If the current situation continues this is likely to be seen in the Feb-18 figures.

CP 1.2	<b>Rate of Looked After Children per 10,000 population under the age of 18. [Monthly Snapshot]</b>			
<b>Expected Outcome</b>		<b>Format</b>	Aim to Minimise	
<b>Managed By</b>	<b>John O'Loughlin</b>			
<b>Year Introduced</b>	2014			


Date Range 1		
	Value	Target
April 2016	69.6	63
May 2016	69.9	63
June 2016	71.4	63
July 2016	72.4	63
August 2016	71.4	63
September 2016	72.9	63
October 2016	70.6	63
November 2016	68.2	63
December 2016	68	63
January 2017	66.9	63
February 2017	69	63
March 2017	71.9	63
April 2017	74.4	66
May 2017	76.7	66
June 2017	75.9	66
July 2017	75.7	66
August 2017	74.6	66
September 2017	71.8	66
October 2017	72.3	66
November 2017	73.1	66
December 2017	74.4	66
January 2018		
February 2018		
March 2018		

**C002 Rate of Looked After Children per 10,000 population under the age of 18. [Monthly Snapshot]**



The rate of children looked after remains above target and there has been a slight increase since last month. It does appear to have stabilised in the mid-70s. Group Managers, Service Managers and Team Managers have strong oversight and are reviewing the case list on a regular basis to identify any discrepancies, with the support of the data team. Whilst this indicator is some way off target we expect that the drop in child protection numbers will start to impact this indicator. We are carrying out a piece of detailed analysis on the flow of children in this area with the support of Research in Practice to help us understand where any improvements might be made. Other than children who need to become looked after in an emergency, the decision for a child to become looked after is made by the Placement Panel to ensure that all other options are considered before care is agreed. The Panel process has prevented the numbers escalating and, where safely possible, put other measures in place to support the family. Planned work around reunification should ensure that children do not remain in care for longer than necessary.

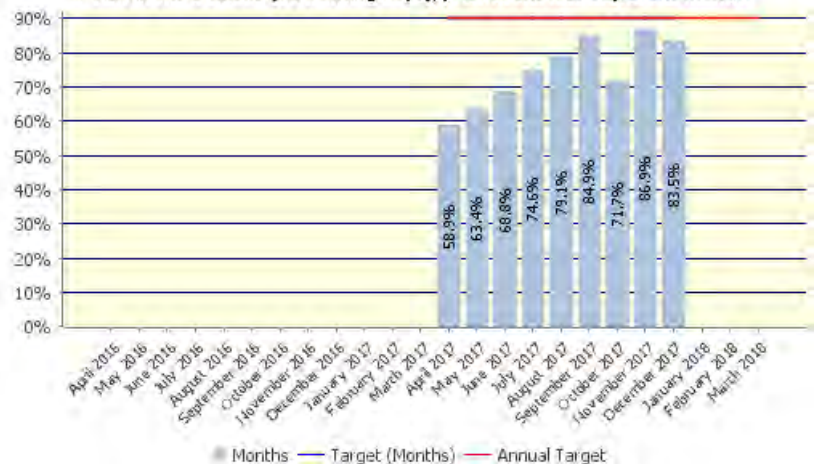


CP 1.4	Percentage of children who have been LAC for at least 5 working days, who have had a visit in the 6 weeks (30 working days), prior to the last day of the month.		
Expected Outcome		Format	Aim to Maximise
Managed By	John O'Loughlin		
Year Introduced	2017		




Date Range 1		
	Value	Target
April 2017	58.9%	90%
May 2017	63.4%	90%
June 2017	68.8%	90%
July 2017	74.6%	90%
August 2017	79.1%	90%
September 2017	84.9%	90%
October 2017	71.7%	90%
November 2017	86.9%	90%
December 2017	83.5%	90%
January 2018		
February 2018		
March 2018		

C008 Percentage of children who have been LAC for at least 5 working days, who have had a visit in the 6 weeks (30 working days), prior to the last day of the month.

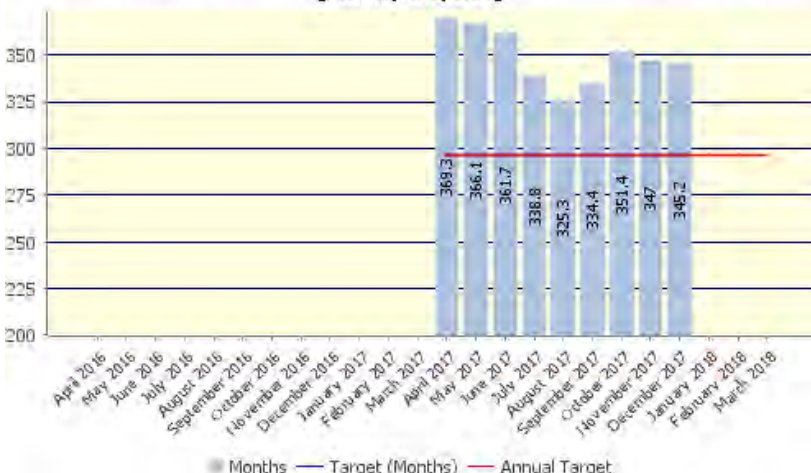


There is a slight deterioration in performance since last month. Group Managers continue to ensure themselves that children who have not been visited in timescales are safe and have been visited or a visit planned and they monitor this on a weekly basis. Whilst LiquidLogic embeds Group Managers also seek reassurance that visits to plans are being accurately reported. This is an area of continued focus to ensure that improvements are made and sustained.



CP 1.6	<b>Rate of Children in Need per 10,000 (including CiN, CPP and LAC and Care Leavers). [Monthly Snapshot]</b>		
<b>Expected Outcome</b>		<b>Format</b>	Aim to Minimise
<b>Managed By</b>	<b>John O'Loughlin</b>		
<b>Year Introduced</b>	2017		



Date Range 1			C113 Rate of Children in Need per 10,000 (including CiN, CPP and LAC and Care Leavers). [Monthly Snapshot]	
	Value	Target		
April 2017	369.3	296.6		
May 2017	366.1	296.6		
June 2017	361.7	296.6		
July 2017	338.8	296.6		
August 2017	325.3	296.6		
September 2017	334.4	296.6		
October 2017	351.4	296.6		
November 2017	347	296.6		
December 2017	345.2	296.6		
January 2018				
February 2018				
March 2018				

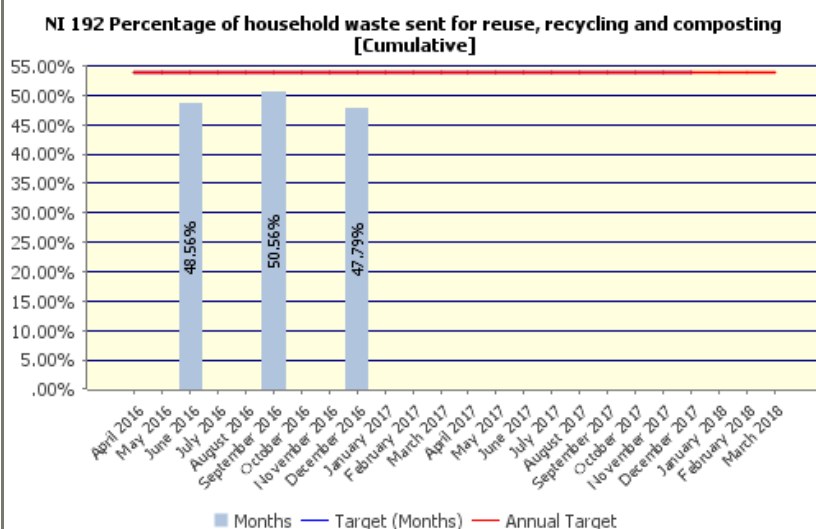
The numbers of Children in Need continue to reduce slowly. A comprehensive piece of work is currently being undertaken to ensure that cases which need to close or step down do so in a timely manner and timescales have been set for this work to be undertaken in a timely manner.

**Aim: CLEAN: Priorities** • Continue to promote the use of green technology and initiatives to benefit the local economy and environment. • Encourage and enforce high standards of environmental stewardship.

Expected Outcome: At risk of missing target 1

CP 2.3	Percentage of household waste sent for reuse, recycling and composting [Cumulative]			December 2017 result N/A
Expected Outcome	-	Format	Aim to Maximise	
Managed By	Carl Robinson			
Year Introduced	2008			


Date Range 1		
	Value	Target
April 2016	N/A	54.00%
May 2016	N/A	54.00%
June 2016	48.56%	54.00%
Q1 2016/17		
July 2016	N/A	54.00%
August 2016	N/A	54.00%
September 2016	50.56%	54.00%
Q2 2016/17		
October 2016	N/A	54.00%
November 2016	N/A	54.00%
December 2016	47.79%	54.00%
Q3 2016/17		
January 2017	N/A	54.00%
February 2017	N/A	54.00%
March 2017	N/A	54.00%
Q4 2016/17		
April 2017	TBC	TBC
May 2017	TBC	TBC
June 2017	TBC	TBC
Q1 2017/18		
July 2017	TBC	TBC
August 2017	TBC	TBC
September 2017	TBC	TBC
Q2 2017/18		
October 2017	TBC	TBC
November 2017	TBC	TBC
December 2017	TBC	TBC
Q3 2017/18		
January 2018		
February 2018		
March 2018		
Q4 2017/18		



Discussions with the contractor currently taking place, in relation to relevant data and need to rebalance targets.

**Aim: HEALTHY: Priorities** • Actively promote healthy and active lifestyles for all. • Work with the public and private rented sectors to provide good quality housing. • Improve the life chances of our residents, especially our vulnerable children & adults, by working to reduce inequalities and social deprivation across our communities.

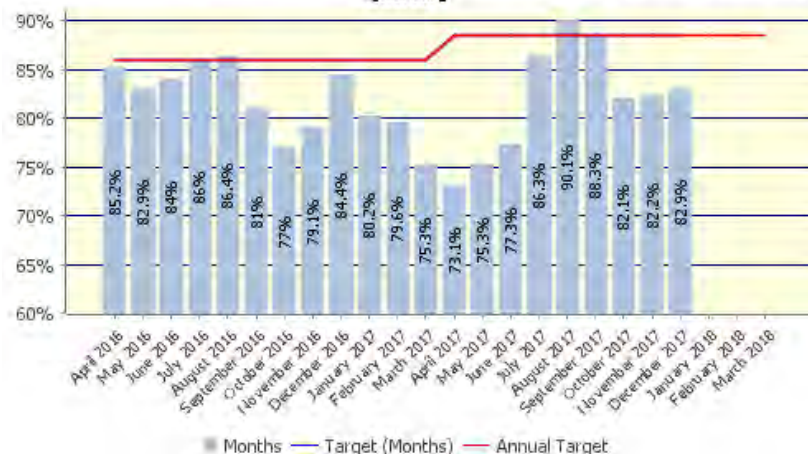
Expected Outcome: At risk of missing target 3 Some slippage against target 2

CP 3.2	<b>Proportion of older people (65 and over) who were still at home 91 days after discharge from hospital into reablement/rehabilitation services. [ASCOF 2B(1) [Rolling Quarter]</b>		
<b>Expected Outcome</b>		<b>Format</b>	Aim to Maximise
<b>Managed By</b>	<b>Sharon Houlden</b>		
<b>Year Introduced</b>	2012		




Date Range 1		
	Value	Target
April 2016	85.2%	86%
May 2016	82.9%	86%
June 2016	84%	86%
Q1 2016/17		
July 2016	86%	86%
August 2016	86.4%	86%
September 2016	81%	86%
Q2 2016/17		
October 2016	77%	86%
November 2016	79.1%	86%
December 2016	84.4%	86%
Q3 2016/17		
January 2017	80.2%	86%
February 2017	79.6%	86%
March 2017	75.3%	86%
Q4 2016/17		
April 2017	73.1%	88.6%
May 2017	75.3%	88.6%
June 2017	77.3%	88.6%
Q1 2017/18		
July 2017	86.3%	88.6%
August 2017	90.1%	88.6%
September 2017	88.3%	88.6%
Q2 2017/18		
October 2017	82.1%	88.6%
November 2017	82.2%	88.6%
December 2017	82.9%	88.6%
Q3 2017/18		
January 2018		
February 2018		
March 2018		
Q4 2017/18		


**A013 Proportion of older people (65 and over) who were still at home 91 days after discharge from hospital into reablement/rehabilitation services. [ASCOF 2B(1) [Rolling Quarter]**



For the Dec-17 reporting cohort of 111 adults using the reablement service, 92 were independent or being supported in the community. Of the 19 not at home, three had been admitted back into hospital, three into nursing care, six into residential care and seven had died. National benchmark is 82.5%.

CP 3.4	The proportion of people who use services who receive direct payments (ASCOF 1C (2A)) [YTD Snapshot]		
Expected Outcome		Format	Aim to Maximise
Managed By	Sharon Houlden		
Year Introduced	2015		

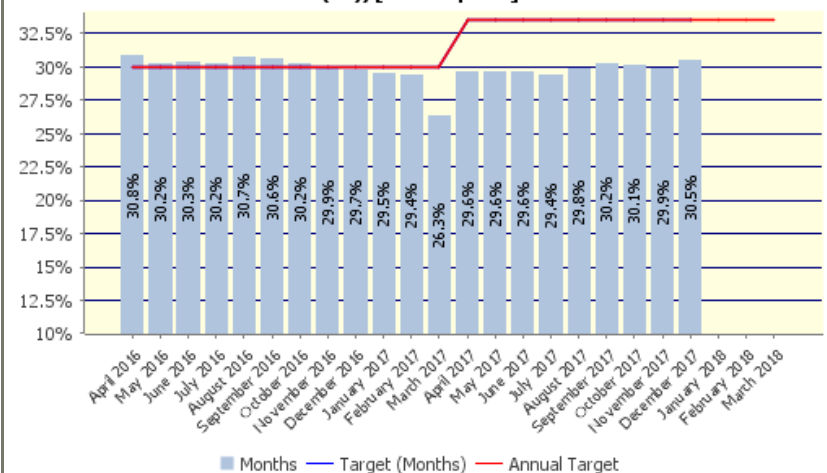
December 2017 result




Value
33.5%
28.48%
10%
30.5%
60%

Date Range 1		
	Value	Target
April 2016	30.8%	30%
May 2016	30.2%	30%
June 2016	30.3%	30%
July 2016	30.2%	30%
August 2016	30.7%	30%
September 2016	30.6%	30%
October 2016	30.2%	30%
November 2016	29.9%	30%
December 2016	29.7%	30%
January 2017	29.5%	30%
February 2017	29.4%	30%
March 2017	26.3%	30%
April 2017	29.6%	33.5%
May 2017	29.6%	33.5%
June 2017	29.6%	33.5%
July 2017	29.4%	33.5%
August 2017	29.8%	33.5%
September 2017	30.2%	33.5%
October 2017	30.1%	33.5%
November 2017	29.9%	33.5%
December 2017	30.5%	33.5%
January 2018		
February 2018		
March 2018		

**A045 The proportion of people who use services who receive direct payments (ASCOF 1C (2A)) [YTD Snapshot]**



At the end of Dec-17, 532 of 1,744 long term service clients were receiving a Direct Payment. Performance on this indicator continues to fluctuate around 30% and this is anticipated to be the case for this financial year. Performance remains above the national benchmark of 28.3% and above the regional benchmark of 28.2%.

CP 3.8	<b>Number of people successfully completing 4 week stop smoking course [Cumulative]</b>		
<b>Expected Outcome</b>		<b>Format</b>	Aim to Maximise
<b>Managed By</b>	<b>Lee Watson</b>		
<b>Year Introduced</b>	2013		





Date Range 1		
	Value	Target
April 2016	85	100
May 2016	130	200
June 2016	184	300
July 2016	246	380
August 2016	296	450
September 2016	406	530
October 2016	435	650
November 2016	548	750
December 2016	603	800
January 2017	665	1,000
February 2017	751	1,150
March 2017	855	1,300
April 2017	74	70
May 2017	138	140
June 2017	164	210
July 2017	203	280
August 2017	297	350
September 2017	334	450
October 2017	404	550
November 2017	461	650
December 2017	517	700
January 2018		900
February 2018		1,000
March 2018		1,100



Department of Health guidelines state that quit attempts can be registered up to 42 days after a "quit date" is set. Therefore final data will not be available for this period for a further two months. Currently behind trajectory, 4-week-quit recovery plan is being implemented. Recent statistics show smoking prevalence in adults has fallen to 17.2% and footfall through stop smoking continues to decline.

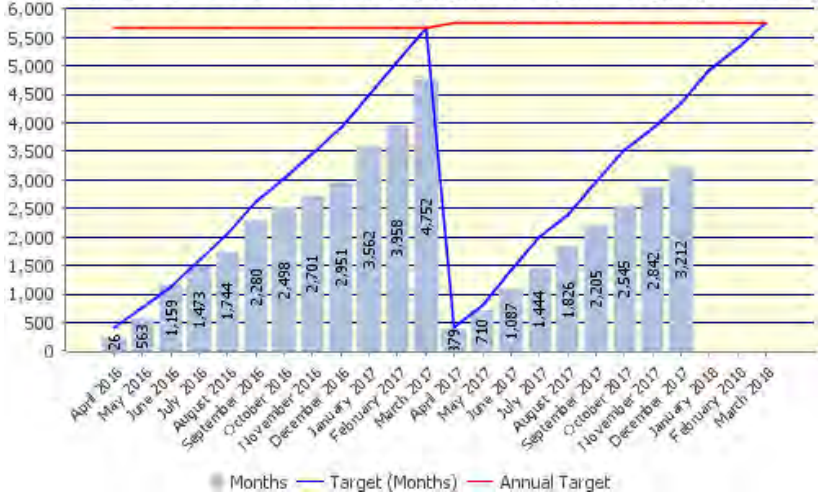


CP 3.9	Take up of the NHS Health Check programme - by those eligible [Cumulative]			<p>December 2017 result</p> 
Expected Outcome		Format	Aim to Maximise	
Managed By	Andrea Atherton			
Year Introduced	2013			

Date Range 1		
	Value	Target
April 2016	226	406
May 2016	563	763
June 2016	1,159	1,120
July 2016	1,473	1,592
August 2016	1,744	2,064
September 2016	2,280	2,632
October 2016	2,498	3,038
November 2016	2,701	3,443
December 2016	2,951	3,914
January 2017	3,562	4,482
February 2017	3,958	5,050
March 2017	4,752	5,673
April 2017	379	414
May 2017	710	828
June 2017	1,087	1,406
July 2017	1,444	1,984
August 2017	1,826	2,398
September 2017	2,205	2,976
October 2017	2,545	3,506
November 2017	2,842	3,920
December 2017	3,212	4,334
January 2018		4,912
February 2018		5,326
March 2018		5,740



  

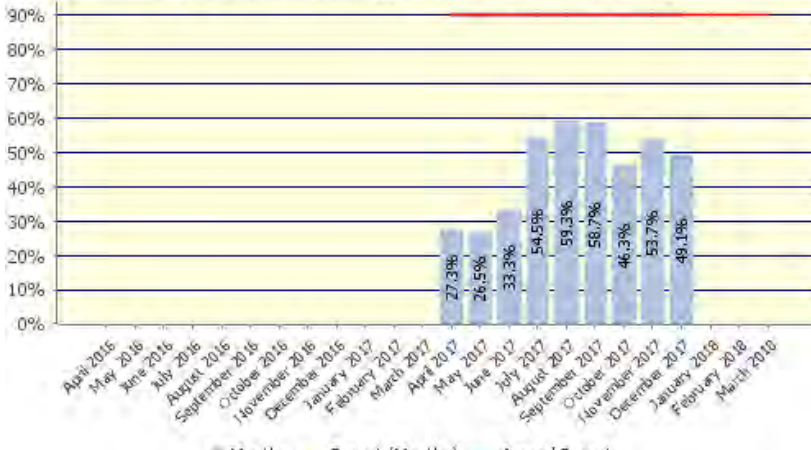
1314 PH 03 Take up of the NHS Health Check programme - by those eligible [Cumulative]



Legend: Months (Blue bars), Target (Months) (Blue line), Annual Target (Red line)

The recovery action plan for NHS Health Checks is being implemented. In addition the outreach service is now providing support to deliver health checks via a number of local GP surgeries.


CP 3.10	Percentage of Initial Child Protection Conferences that took place with 15 working days of the initial strategy discussion. [Cumulative YTD]			<p>December 2017 result</p> 
Expected Outcome		Format	Aim to Maximise	
Managed By	John O'Loughlin			
Year Introduced	2017			

Date Range 1			C006 Percentage of Initial Child Protection Conferences that took place with 15 working days of the initial strategy discussion. [Cumulative YTD]	
	Value	Target		
April 2017	27.3%	90%		
May 2017	26.5%	90%		
June 2017	33.3%	90%		
July 2017	54.5%	90%		
August 2017	59.3%	90%		
September 2017	58.7%	90%		
October 2017	46.3%	90%		
November 2017	53.7%	90%		
December 2017	49.1%	90%		
January 2018				
February 2018				
March 2018				

In Dec-17 there were 11 ICPC's held. Three were delayed due to babies not due until the end of Mar-18 and one was delayed due to mother being in hospital. All took place within 25 days of the initial strategy meeting and delays for most were clearly thought out decisions to ensure that sufficient information was available to make an informed decision. There is now a clear tracking sheet to monitor movement from initial strategy meeting to ICPC and it is clear that cases are generally moving at an appropriate rate for the child and that all are progressing in a timely manner.

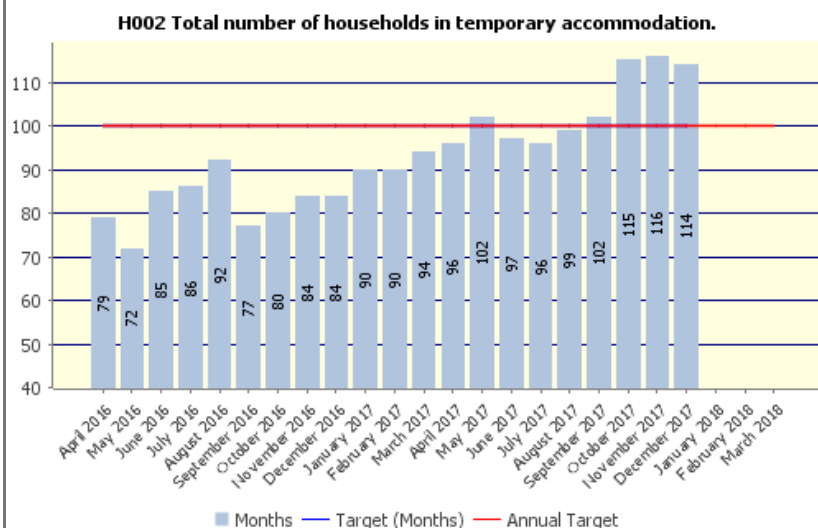
**Aim: PROSPEROUS: Priorities** • Maximise opportunities to enable the planning and development of quality, affordable housing. • Ensure residents have access to high quality education to enable them to be lifelong learners & have fulfilling employment. • Ensure the town is 'open for businesses' and that new, developing and existing enterprise is nurtured and supported • Ensure continued regeneration of the town through a culture led agenda.

Expected Outcome: At risk of missing target 1

CP 4.10	<b>Total number of households in temporary accommodation.</b>		
<b>Expected Outcome</b>		<b>Format</b>	Aim to Minimise
<b>Managed By</b>	<b>Sharon Houlden</b>		
<b>Year Introduced</b>			



Date Range 1		
	Value	Target
April 2016	79	100
May 2016	72	100
June 2016	85	100
July 2016	86	100
August 2016	92	100
September 2016	77	100
October 2016	80	100
November 2016	84	100
December 2016	84	100
January 2017	90	100
February 2017	90	100
March 2017	94	100
April 2017	96	100
May 2017	102	100
June 2017	97	100
July 2017	96	100
August 2017	99	100
September 2017	102	100
October 2017	115	100
November 2017	116	100
December 2017	114	100
January 2018		
February 2018		
March 2018		




Lack of available properties continues to have an impact on temporary accommodation occupancy. One factor is the reduction in availability of 2-bedroom properties. It is also difficult to source affordable properties in the private sector due to a combination of high rents that far exceed LHA levels and landlord's reluctance to accept benefit dependant tenants. In order to address these issues a number of activities have been put in place. We have further started to reshape the service in readiness of the impending Homelessness Reduction Act 2017, focussing on dealing with people earlier in the process before they become homeless.



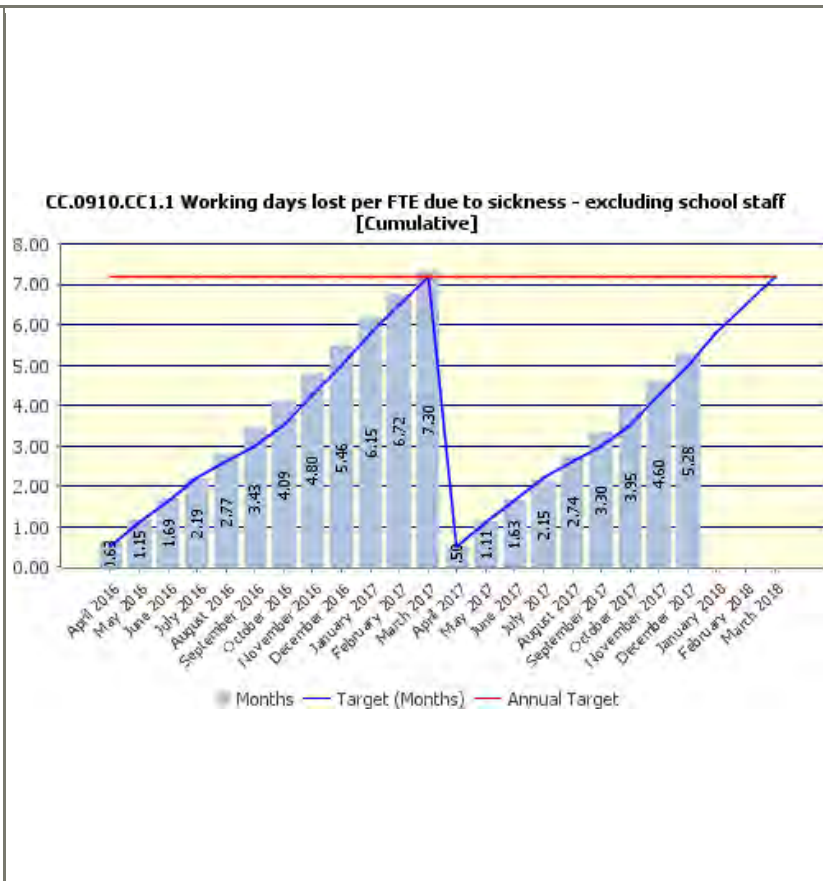
**Aim: EXCELLENT: Priorities** • Work with & listen to our communities & partners to achieve better outcomes for all • Enable communities to be self-sufficient & foster pride in the town • Promote & lead an entrepreneurial, creative & innovative approach to the development of our town.

Expected Outcome: At risk of missing target 1 Some slippage against target 1



CP 5.4	<b>Working days lost per FTE due to sickness - excluding school staff [Cumulative]</b>		
<b>Expected Outcome</b>		<b>Format</b>	Aim to Minimise
<b>Managed By</b>	<b>Joanna Ruffle</b>		
<b>Year Introduced</b>	2009		



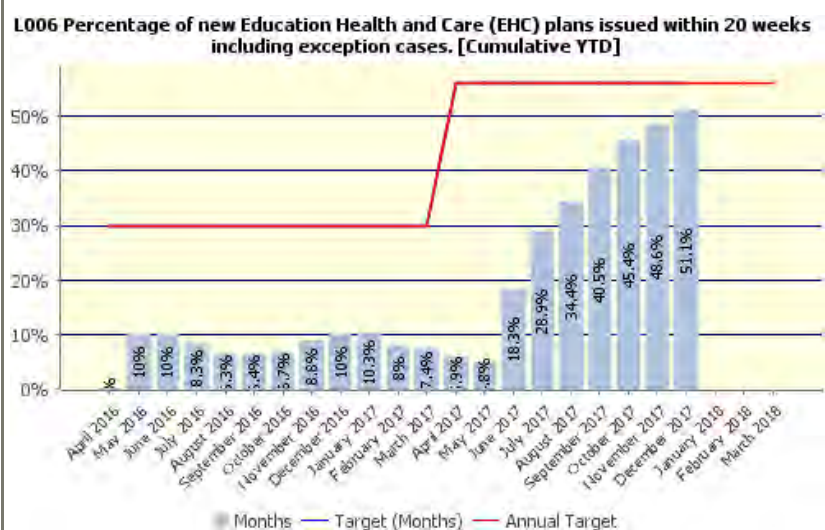
Date Range 1		
	Value	Target
April 2016	0.63	0.51
May 2016	1.15	1.10
June 2016	1.69	1.65
July 2016	2.19	2.21
August 2016	2.77	2.61
September 2016	3.43	3.01
October 2016	4.09	3.51
November 2016	4.80	4.27
December 2016	5.46	4.99
January 2017	6.15	5.82
February 2017	6.72	6.49
March 2017	7.30	7.20
April 2017	0.50	0.51
May 2017	1.11	1.10
June 2017	1.63	1.65
July 2017	2.15	2.21
August 2017	2.74	2.61
September 2017	3.30	3.01
October 2017	3.95	3.51
November 2017	4.60	4.27
December 2017	5.28	4.99



All Departments were below sickness absence targets for the month of December 2017, and for the year to date, although the Council continues to perform better than the sector average for this indicator. HR continue to provide support and guidance to departments.

CP 5.6	<b>Percentage of new Education Health and Care (EHC) plans issued within 20 weeks including exception cases. [Cumulative YTD]</b>			 <p>December 2017 result</p> <p>53.2% 56% 73% 51.1% 0%</p>
<b>Expected Outcome</b>		<b>Format</b>	Aim to Maximise	
<b>Managed By</b>	<b>Brin Martin</b>			
<b>Year Introduced</b>	2016			

Date Range 1		
	Value	Target
April 2016	0%	30%
May 2016	10%	30%
June 2016	10%	30%
July 2016	8.3%	30%
August 2016	6.3%	30%
September 2016	6.4%	30%
October 2016	6.7%	30%
November 2016	8.8%	30%
December 2016	10%	30%
January 2017	10.3%	30%
February 2017	8%	30%
March 2017	7.4%	30%
April 2017	5.9%	56%
May 2017	4.8%	56%
June 2017	18.3%	56%
July 2017	28.9%	56%
August 2017	34.4%	56%
September 2017	40.5%	56%
October 2017	45.4%	56%
November 2017	48.6%	56%
December 2017	51.1%	56%
January 2018		
February 2018		
March 2018		



As a result of the current performance an action plan is in place for this indicator and has been presented to Executive DMT which will be monitored on a monthly basis. Between Apr-17 and Dec-17, 94 out of 184 EHC plans were issued within the 20 week timescale. Dec-17 performance shows an improvement of 2.5% over last month. As an example of how performance has improved in the later part of the year, 97% of EHC's due between Oct-17 and Dec-17 were completed in time. The national benchmark for 2016 is 55.7%.

## **SECTION 4 – Partnership Indicators**

### **Health and Wellbeing Indicators - P & R Scrutiny Committees**

	<b>Performance Measures</b>	<b>Rationale for inclusion</b>	<b>Latest Performance</b>
1.	<b>Referral for treatment</b> - % of patients referred from GP to hospital treatment within 18 weeks  <a href="http://southendccg.nhs.uk/news-events/governing-body-papers/february-2018/2055-item-11b-acute-commissioning-and-performance-report-010218/file">http://southendccg.nhs.uk/news-events/governing-body-papers/february-2018/2055-item-11b-acute-commissioning-and-performance-report-010218/file</a>	National standard, providing a measurement of key area of performance and a key area of public concern. Can be produced monthly and is easy to benchmark.	<p style="text-align: center;"><b>87.59%</b> (November - 2017)</p> <p>NHS Southend CCG was not compliant for July; with 28,081 pathways of which 3,488 were over 18 weeks and 21 were over 52 weeks.</p> <p>Against national target of 85%</p>
2.	<b>Cancer treatment</b> - % patients treated within 62 days of GP urgent suspected cancer referral  <a href="http://southendccg.nhs.uk/news-events/governing-body-papers/february-2018/2055-item-11b-acute-commissioning-and-performance-report-010218/file">http://southendccg.nhs.uk/news-events/governing-body-papers/february-2018/2055-item-11b-acute-commissioning-and-performance-report-010218/file</a>	National standard, providing a measurement of key area of performance and a key area of public concern. Can be produced monthly and is easy to benchmark.	<p>62 Day Operational Standard <b>86%</b> (February 2018)</p> <p>Against national average of 82.4%</p> <p>37 out of 43 patients were treated within 62 days.</p>
3.	<b>A&amp;E</b> - % of patients attending Southend Hospital A&E, seen and discharged in under 4 hours  <a href="http://southendccg.nhs.uk/news-events/governing-body-papers/february-2018/2055-item-11b-acute-commissioning-and-performance-report-010218/file">http://southendccg.nhs.uk/news-events/governing-body-papers/february-2018/2055-item-11b-acute-commissioning-and-performance-report-010218/file</a>	National standard. Provides information relating to the effectiveness of the urgent care system. Can be produced monthly and is easy to benchmark.	<p style="text-align: center;"><b>86.93%</b> (December)</p> <p><b>Against national target of 90%</b></p>
4.	<b>Mental health</b> - Improving Access to Psychological Therapy (IAPT) - % of people with common mental health problems accessing the service and entering treatment in the current year  <a href="http://southendccg.nhs.uk/news-events/governing-body-papers/february-2018/2039-item-11d-integrated-commissioning-performance-headline-report-010218/file">http://southendccg.nhs.uk/news-events/governing-body-papers/february-2018/2039-item-11d-integrated-commissioning-performance-headline-report-010218/file</a>	Provides an indicator for a priority area for councillors and one of the HWB Strategy ambitions. Can be produced monthly and is easily benchmarked.	<p><b>15.8%</b> as at Q1 – Q3 2017. Southend are working towards 16.8%.</p> <p>This means that at least 296 people need to be entering treatment in the IAPT service each month.</p> <p>Based on performance over the rest of the year to date, it seems likely that the target will be close to the national NHS <b>England target for 2017/18 of 16.8%.</b></p>

			Performance in Southend is on track to achieve or exceed at year end.
5.	<p><b>Dementia</b> - % of people diagnosed with dementia against the estimated prevalence. (66.7% national ambition).</p> <p><a href="http://southendccg.nhs.uk/news-events/governing-body-papers/february-2018/2039-item-11d-integrated-commissioning-performance-headline-report-010218/file">http://southendccg.nhs.uk/news-events/governing-body-papers/february-2018/2039-item-11d-integrated-commissioning-performance-headline-report-010218/file</a></p>	Issue of increasing prevalence and concern among the public. Can be produced monthly and is easy to benchmark.	<p><b>73.6%</b> achieved in December 2017 (this is a 1.4% increase) - this is against the <b>66.7%</b> diagnosis ambition target.</p> <p>Southend remains the only CCG in the East of England that is compliant with the national target.</p>
6.	<p><b>Primary Care</b> – GP Patient Survey: - Overall experience of the GP surgery (very/fairly good; fairly/very poor; neither good nor poor)</p> <p><a href="https://gp-patient.co.uk/surveys-and-reports">https://gp-patient.co.uk/surveys-and-reports</a></p>	Provides residents views on the quality of GP service in the borough. Survey is now produced annually.	<p><b>Overall experience of GP surgery – July 2017</b></p> <p>Very good – <b>42%</b>  Fairly good – <b>41%</b>  Neither good nor poor – <b>11%</b>  Fairly poor – <b>4%</b>  Very poor – <b>3%</b></p> <p>National Average of patients rating 'Good' is 85%</p>
7.	<p><b>End of life care</b> - Preferred Place of Death (PPoD) – Percentage of patients referred to the Palliative Care Support Register (PCSE) who have expressed a preference for place of death and who achieve this preference. *</p>	<p>Nationally accepted as a key performance indicator for end of life care; integral to Ambitions for Palliative and End of Life Care: a national framework for local action 2015-2020.</p> <p>Can be produced monthly.</p>	<p><b>Southend: 73%</b></p> <p>The PPoD achievement for Southend in December 2017 is 46 out of 63.</p> <p><b>(no national target at present)</b></p>

\*although patients make a preference for a place of death, often home, the reality of the last days/hours of life often prompts patients and/or relatives/carers to change their mind and seek what they consider to be a place of safety and support, which is invariably the acute trust. Patients are documented for PPoD as: Home; Hospital; Hospice; Care/Nursing Home; Community Hospital.

## Local Economy Indicators - Place Scrutiny Committee

Performance Measures		Latest Performance Economic Scorecard Reported Quarterly											
1.	Average House Prices	<table><tr><td></td><td>August 2016</td><td>August 2017</td></tr><tr><td>Average Price</td><td>£250,998</td><td>£276,602</td></tr><tr><td>% Change</td><td>12.47% (Aug 15-16)</td><td>10.20% (Aug 16-17)</td></tr></table>				August 2016	August 2017	Average Price	£250,998	£276,602	% Change	12.47% (Aug 15-16)	10.20% (Aug 16-17)
	August 2016	August 2017											
Average Price	£250,998	£276,602											
% Change	12.47% (Aug 15-16)	10.20% (Aug 16-17)											
2.	Planning Applications	<table><tr><td>December 2017</td><td>133</td></tr><tr><td>December 2016</td><td>134</td></tr></table>			December 2017	133	December 2016	134					
December 2017	133												
December 2016	134												
3.	Job Seekers Allowance Claimants	<table><tr><td></td><td>November 2016</td><td>November2017</td></tr><tr><td>JSA Claimants (Number)</td><td>2,175</td><td>2,445</td></tr><tr><td>JSA Claimants %</td><td>2.0%</td><td>2.20%</td></tr></table> <p>Source: Office of National Statistics &amp; Southend-on-Sea Borough Council</p>				November 2016	November2017	JSA Claimants (Number)	2,175	2,445	JSA Claimants %	2.0%	2.20%
	November 2016	November2017											
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## Community Safety Indicators P & R Scrutiny Committees

Short name	Month's value (April-November cumulative)	Comment – explanation of current performance, actions to improve performance and anticipated future performance																																				
Score against 10 BCS crimes; Theft of Vehicle, theft from vehicle, vehicle interference, domestic burglary, theft of cycle, theft from person, criminal damage, common assault, wounding's, robbery. [Cumulative]	6031	<p>Following extensive preventative work surrounding vehicle crime it is encouraging to see a positive reduction in theft from motor vehicle offences. Social media has been maximised in order to get the message home regarding not leaving items visible with vehicles and ensuring vehicles are left secure. ASB has continued to reduce following strong partnership work throughout the district. Pedal Cycle thefts have increased around public areas where bicycles are locked in bike sheds or similar. Targeted work has been carried out to ensure users of these facilities are extra vigilant in securing their cycles appropriately.</p> <p><b>November BCS Breakdown:</b>  Theft of a vehicle – <b>4%</b>; Theft from a vehicle - <b>7%</b> ; Vehicle interference – <b>1%</b>;  Burglary in a dwelling – <b>8%</b>; Bicycle Theft – <b>4%</b>; Theft from the person -<b>2%</b>;  Criminal damage (exc 59) - <b>17%</b>; HMIC Violence without injury – <b>35%</b>;  Wounding (Serious or Other) – <b>19%</b>; Personal Robbery – <b>2%</b>.</p>																																				
Performance Measures	Rationale for inclusion	Latest Performance Available																																				
10 BCS crimes	Provides a broad indication of the level of crime in the borough, is a familiar performance measure and is easy to benchmark.	<table border="1"> <thead> <tr> <th>Individual Components of 10 BCS Comparator Crime</th><th>Athena (Nov 2017)</th><th>Essex Police Performance Summary Offences (Rolling 12 months to November 2017)</th></tr> </thead> <tbody> <tr> <td>10 BCS Crimes - total</td><td style="text-align: center;">*</td><td style="text-align: center;">6667</td></tr> <tr> <td>Theft of a vehicle</td><td style="text-align: center;">26</td><td style="text-align: center;">375</td></tr> <tr> <td>Theft from Vehicle</td><td style="text-align: center;">32</td><td style="text-align: center;">841</td></tr> <tr> <td>Vehicle Interference</td><td style="text-align: center;">12</td><td style="text-align: center;">183</td></tr> <tr> <td>Burglary in a dwelling</td><td style="text-align: center;">55</td><td style="text-align: center;">414</td></tr> <tr> <td>Bicycle theft</td><td style="text-align: center;">56</td><td style="text-align: center;">442</td></tr> <tr> <td>Theft from the person</td><td style="text-align: center;">23</td><td style="text-align: center;">226</td></tr> <tr> <td>Criminal Damage (exc 59)</td><td style="text-align: center;">142</td><td style="text-align: center;">1769</td></tr> <tr> <td>Violence Without Injury</td><td style="text-align: center;">288</td><td style="text-align: center;">3121</td></tr> <tr> <td>Wounding (Serious or Other)</td><td style="text-align: center;">143</td><td style="text-align: center;">1790</td></tr> <tr> <td>Robbery (Personal Property)</td><td style="text-align: center;">17</td><td style="text-align: center;">217</td></tr> </tbody> </table> <p>*Not recorded.</p>	Individual Components of 10 BCS Comparator Crime	Athena (Nov 2017)	Essex Police Performance Summary Offences (Rolling 12 months to November 2017)	10 BCS Crimes - total	*	6667	Theft of a vehicle	26	375	Theft from Vehicle	32	841	Vehicle Interference	12	183	Burglary in a dwelling	55	414	Bicycle theft	56	442	Theft from the person	23	226	Criminal Damage (exc 59)	142	1769	Violence Without Injury	288	3121	Wounding (Serious or Other)	143	1790	Robbery (Personal Property)	17	217
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		<p><b>**Solved rates show the ratio between the number of police-recorded crimes where the offender has received a formal sanction (includes; charges, cautions, penalty notices and cannabis warnings), and the total number of crimes recorded in the time period covered. (Solved rates do not include restorative justice or a community resolution.</b></p>			
Potential Performance Measures		Rationale for inclusion	Latest Performance		
			Number (01/12/2016 – 30/11/2017)		Increase/ Decrease %  (01/10/2016 – 31/10/2017)
2	Total number of crimes +/- incidents	Provides a broad indication of the level of crime in the borough, covering all crimes	Total number of Incidents	Total number of Crimes	Crimes - ↓0.3
			3812 (November)	15130 (November)	Incidents - ↑1.3
3	Anti-social Behaviour reported	A key concern of members and public that is not reflected in the 10 BCS crimes performance measure.	6667		↓0.2
4	Number of arrests (cumulative)	Provides key performance information relating to Police activity to tackle crime. However, the measure may be misleading as the number of arrests has been declining as a result of greater use of alternatives to formal charges (penalty notices, community resolution, cautions etc..) – a trend which is likely to continue.	514		↑3
5	‘Positive disposals’ (outcomes of crimes ‘cleared up’ other than a formal conviction –..)	Recognises the full range of possible outcomes taken following arrest, such as community resolution, cautions etc...	208		↓3.2
6	Number of domestic abuse incidents	High profile area of work and a demand pressure on resources.	3407		↓10.6
7	Number of incidents of missing people reported	High profile area of work and a demand pressure on resources.	97		↓11.8







# **Revenue Budget Monitoring 2017/18**

## **Period 9**

**as at 31<sup>st</sup> December 2017**  
**Portfolio Summary**

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## 1. Commentary

This report outlines the budget monitoring position for the General Fund and Housing Revenue Account for 2017/18, based on the views of the Directors and their Management Teams, in light of expenditure and income to 31<sup>st</sup> December 2017.

The starting point for the budget monitoring is the original budget as agreed by Council in February 2017.

## 2. Overall Budget Performance – General Fund

As at the end of December, an overspend to the overall Council budget of £396,000 is currently being forecast for the year-end. This position reflects a projected overspend of £735,000 in Council departmental spending and a £339,000 underspend on financing costs. The variances which services are reporting are detailed in section 3. The forecast net overspend of £396,000 is currently expected to be transferred from earmarked reserves to ensure the General Fund balance remains at £11 million.

### General Fund Portfolio Forecast Comparison 2017/18 at 31 December 2017 - Period 9

Portfolio	Latest Budget 2017/18 £000	Projected Outturn 2017/18 £000	December Forecast Variance £000	November Forecast Variance £000
Leader	2,563	2,453	(110)	(85)
Culture, Tourism & the Economy	12,827	13,007	180	220
Corporate and Community Support Services	10,901	11,001	100	26
Housing, Planning & Sustainability	4,988	4,942	(46)	18
Children & Learning	27,418	28,578	1,160	1,027
Health & Adult Social Care	37,662	37,911	249	216
Transport, Waste & Regulatory Services	22,592	21,794	(798)	(1,106)
Technology	4,875	4,875	0	0
Total Portfolio	123,826	124,561	735	316
Non-Service Areas	7,168	6,829	(339)	(846)
Earmarked Reserves	(7,842)	(8,238)	(396)	530
<b>Net Expenditure / (Income)</b>	<b>123,152</b>	<b>123,152</b>	<b>0</b>	<b>0</b>

Where Portfolios are forecasting an overspend by the end of the year, the relevant Director has been advised that appropriate action plans must be in place to address any projected overspend position so that a balanced budget for the Council is produced by the year end.

### 3. Service Variances - £735,000 forecast overspend

The key variances are as shown in the following table:-

Portfolio	Unfavourable £'000	Favourable £'000	Net £'000	Previous period £'000
<b><u>Leader</u></b>				
Part year vacancy for Chief Executive post		(45)		(40)
Treasury Management costs		(25)		(15)
Vacant posts in the Strategy and Performance team		(40)		(30)
	<b>0</b>	<b>(110)</b>	<b>(110)</b>	<b>(85)</b>
<b><u>Culture, Tourism &amp; the Economy</u></b>				
Pension opt-in costs	17			17
Grounds Maintenance income shortfall	70			70
Grounds Maintenance extension of seasonal workers	30			30
Part year vacancies within the Library Service		(50)		(50)
Saving in relation to a new library ICT system delayed for 1 year	50			50
Set up costs of the new library ICT system	50			50
Cost to access Library data from previous ICT system	40			0
Vacancy within the Museums service		(32)		(32)
Utility costs at the old Beecroft Gallery		(30)		(30)
Outdoor sports income shortfall	120			120
Part year vacancy within the Parks Service		(44)		(20)
Pier admission income		(50)		(50)
Water testing costs along the Pier and Foreshore	100			100
Part year vacancy in the Economic Development team		(32)		(20)
Delays in delivery some Economic Development initiatives		(40)		0
Changes in the Town Centre action plan		(9)		0
Staffing underspend due to maternity leave		(10)		(15)
	<b>477</b>	<b>(297)</b>	<b>180</b>	<b>220</b>
<b><u>Corporate and Community Support</u></b>				
Underspend on PA costs for Director of Legal and Democratic Services		(10)		(10)
Vacant posts in the Financial Planning and Control team		(70)		(60)
Vacant posts in the Accounts Payable team		(20)		(20)
Vacant post in Asset Management team		0		(50)
Additional rents (including Backrent) for SBC Properties		(50)		(50)
Income relating to Council Tax Court Costs		(5)		(90)
Unused budget in the NDR Collections team		(15)		(10)
Benefits Admin Team Staffing	25			50
Civic Centre contract cleaning	90			61
Income for Pergola Walk not achieved	100			50
Vacancies in the Customer Service team		(90)		(20)
Unused budget in the Partnership team		(20)		(20)
Vacant hours in the Voluntary Organisations team		(15)		(15)
Excess budget Voluntary Organisation Grants		(30)		
Vacant hours in the Democratic Services team		(5)		(5)
Members scrutiny and conference expenses		(10)		(10)
Overspend on running costs at Porters		10		10
Overtime for Mayoral Chauffeur		10		10
Underspend on Members N.I. and Hospitality Expenses		(20)		(20)
Unfunded Salary and Printing costs in Electoral Registration	45			45
Vacant posts is Legal Team		(30)		(30)
Court Costs and Barrister Fees in Legal Team	200			200
Income for Legal Services	10			10
	<b>470</b>	<b>(370)</b>	<b>100</b>	<b>26</b>

<b>...Continued</b>				
<b><u>Housing, Planning &amp; Sustainability</u></b>				
Capitalisation of salaries is lower than the target		0		30
Vacancies in the Private Sector Housing team		(20)		(20)
Agency costs and market supplements in the Building Control and Development Control teams	130			135
Additional income generated by the Building Control and Development Control teams		(156)		(127)
	<b>130</b>	<b>(176)</b>	<b>(46)</b>	<b>18</b>
<b><u>Children and Learning</u></b>				
Children with disabilities and associated cost of direct payments	65			30
Children's Placements - forecast for current cohort of PVI looked after children	645			568
Leaving Care accommodation costs and support costs	146			146
Staffing pressure costs in children services	232			211
Support costs for Children under Sect 17 and Sect 20		(74)		(74)
Home to School Transport		(50)		(50)
Funding pressures at the Marigold Assessment centre mostly attributable to transport costs	66			66
Forecast on current in-house fostering placements and impact of adoption referral income	130			130
	<b>1,284</b>	<b>(124)</b>	<b>1,160</b>	<b>1,027</b>
<b><u>Health and Adult Social Care</u></b>				
People with a Learning Disability - Lower than estimated residential care placements and day care services		(120)		(143)
People with Mental Health Needs - Higher than estimated residential care placements and direct payments	158			162
Older People - residential care packages and complex packages	171			162
Unachieved vacancy factor because social work teams are fully established	85			62
Vacancy in the occupational therapy team		(13)		22
Health contribution towards Integrated commissioning		(70)		(70)
Actual capitalisation of Salaries on Strategic Housing is below target				
Unachieved vacancy factor on Business Support team	38			21
	<b>452</b>	<b>(203)</b>	<b>249</b>	<b>216</b>

<b>...Continued</b>				
<b>Transport, Waste &amp; Regulatory Services</b>				
Traffic signals maintenance contract		(25)		(25)
Shortfall in highways income	50			50
Drainage cleansing	20			20
Vacant post in the Highways team		(47)		0
Winter service stock carried forward from 2016/17		(80)		(80)
Parking enforcement contractor underperformance and PCN bad debt provision	167			144
Car parking income is currently below expected increase	252			0
Security costs incurred at the Travel Centre	68			68
License fee and maintenance of real time bus displays	25			25
Bus Shelter advertising income shortfall	10			10
Additional capitalisation of salaries in the Road Safety team		(28)		(28)
Staff time charged to grant funded projects		(15)		(15)
Additional streetwork inspectors above the budgeted establishment	60			66
Upgrades to streetwork inspectors equipment	12			11
Streetwork permit income shortfall	64			64
Transport Programme Manager post will be vacant for 6 months		(37)		(37)
Access to information portal to allow staff to work effectively	13			0
Reduced capitalisation of salaries in the Traffic Management team	149			149
Traffic Management vacant post		(59)		(59)
Contribution to the Essex Safety Camera Partnership is now self-funded by the partnership		(53)		(53)
Regulatory services staffing underspend		(75)		0
Electricity refunds due to updated meter readings		(15)		(15)
Public conveniences contractor underspend		(20)		(20)
Waste service contractor underspend		(100)		(100)
Waste MBT still in commissioning phase		(610)		(600)
Food processing now generates income rather than costs		(100)		(100)
Standby pay budget no longer required due to service		(28)		(28)
Income from Essex County Council in relation to the Waste Joint Working Agreement		(654)		(679)
Flood Defences pump station servicing	66			66
Flood Defences land licence	40			40
Additional maintenance costs in relation to sea defences	135			0
Vacant Flood Defence Engineer and Technician posts		(68)		(35)
Elements of the SPONGE project which are currently	14			0
Staffing saving in Business Support to be realised in 2018/19	20			20
Impact of the 2017/18 Pay Policy review	35			35
Business Support overtime and subscriptions	16			0
	<b>1,216</b>	<b>(2,014)</b>	<b>(798)</b>	<b>(1,106)</b>
<b>Technology</b>				
ICT agency cost to backfill secondments to capital projects	0			0
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total</b>	<b>4,029</b>	<b>(3,294)</b>	<b>735</b>	<b>316</b>

## Non Service Variances (£339,000 forecast underspend)

### Financing Costs – (£339,000)

This provision is forecast to be underspent against budget at the year-end for the following reasons:

- PWLB interest is lower due to reduced borrowing and interest on short term borrowing (£408,000)
- Other interest adjustments £69,000.

#### 4. Appropriations to / from Earmarked Reserves

Net appropriations from Earmarked Reserves totalling £12,282,000 were agreed by Council when setting the 2017/18 budget in February 2017. The current outturn position allows for further in-year net appropriations to reserves totalling £4,044,590. Total net appropriations from/(to) reserves for 2017/18 will therefore equal £8,237,410.

- £3,782,000 from the Capital Reserve as agreed at Cabinet in January 2018
- (£6,036,000) to the Minimum Revenue Provision Reserve as a result of the MRP review
- (£2,196,000) to the Capital Reserve as a result of the MRP review
- (£1,000,000) to the Interest Equalisation Reserve due to the performance of the Property Fund
- £862,200 from the Business Transformation Reserve to enable the progression of projects
- (£125,000) to the Public Health Reserve Grant Reserve
- £594,710 from the General Grants Reserve
- £20,500 from the Public Health DAAT Reserve
- (£1,173,000) to the Adult Social Care Reserve
- £950,000 from the Children's Social Care Reserve
- £60,000 from the Supporting People Reserve
- (£125,000) to the Election Reserve (2017-18 is a fallow year)
- £345,000 from the Specific Corporate Projects Reserve
- (£400,000) to the Rental Equalisation Reserve
- £396,000 appropriation from Reserves at the year-end for projected overspend

**(£4,044,590)** Total to Reserves

#### 5. Revenue Contributions to Capital Outlay (RCCO)

The original budget for 2017/18 included planned revenue contributions for capital investments, via the use of Earmarked Reserves, of £3,804,000. Due to additions to the capital programme agreed at Cabinet in January 2018, this budget has now increased to £7,665,000. Earmarked Reserves will fund £7,586,000 of this, with the remaining £79,000 funded from an underspend in the People Workforce Strategy Team and energy savings generated from energy efficiency projects.

#### 6. Performance against Budget savings targets for 2017/18

As part of setting the Council budget for 2017/18, a schedule of Departmental and Corporate savings was approved totalling £7.502 million. These are required to achieve a balanced budget.

A monthly exercise is in place to monitor the progress of the delivery of these savings. A breakdown, by RAG status, of the Departmental Savings is shown below:

	Red £000	Amber £000	Green £000	Original Savings Total £000	Projected Outturn £000	Forecast Variance £000
<b>Department</b>						
Chief Executive	0	785	205	990	990	0
People	500	912	3,129	4,541	3,503	(1,038)
Place	185	250	1,536	1,971	1,686	(285)
<b>Total</b>	<b>685</b>	<b>1,947</b>	<b>4,870</b>	<b>7,502</b>	<b>6,179</b>	<b>(1,323)</b>

Although the current forecast is showing a shortfall of £1,323,000 against the required savings total of £7.502 million, it is currently expected that the total savings will be delivered in full as part of each Department's overall budget total by the end of the financial year either by finding alternative savings or ensuring amber and red savings are delivered in full.

## 7. Overall Budget Performance – Housing Revenue Account (HRA)

The HRA budget was approved by Council on 23<sup>rd</sup> February 2017 and anticipated that £3,392,000 would be appropriated to earmarked reserves in 2017/18.

The closing HRA balance as at 31<sup>st</sup> March 2017 was £3,502,000.

The current forecast is projecting higher than anticipated rental income of £350,000 due to a lower number of void properties than estimated in the budget. Other income is also over achieving compared to the original target because of an increase in users of the privately funded Careline. There is a £29,000 pressure due to resident patrol services in Victoria Ward and a £1,751,000 underspend on capital financing charges and this is largely because the actual depreciation charge is much lower than estimated in the budget. The overall underspend of £2,189,000 will be transferred to the Capital Investment Reserve.

## 8. Budget Virements

In line with the approved financial procedure rules all virements over £50,000 between portfolio services or between pay and non-pay budgets are to be approved by Cabinet.

Below is a table showing the virements which fall within these parameters:-

	<b>DR</b>	<b>CR</b>
	<b>£</b>	<b>£</b>
Virements over £50,000 in reported period	6,962	(6,962)
Virements over £50,000 previously reported	9,329	(9,329)
Virements approved under delegated authority	478	(478)
<b>Total virements</b>	<b>16,769</b>	<b>(16,769)</b>

The virements for Cabinet approval this period are:

- £666,000 Allocation of IBCF funding
- £145,500 Redesign of Adult Social Care Transformation Managers
- £133,850 Complex Care Team funded by the NHS
- £5,796,650 Re-align budgets for block contract with Southend Care Ltd
- £50,000 Southend Care SLAs with ICT, HR and Finance

**£6,962,000 Total**

Due to the changes made at Appointments Council, amendments have been made to the hierarchy structure within this report which has adjusted the opening budget shown from the original budget book. An additional exercise has been undertaken to ensure that all costs are allocated to the correct portfolio service within the Children & Learning Portfolio in line with CIPFA guidance.



**General Fund Forecast 2017/18**  
**at 31 December 2017 - Period 9**  
**Portfolio Holder Summary**

<b>Portfolio</b>	<b>Gross Expend £'000</b>	<b>Gross Income £'000</b>	<b>Original Budget £'000</b>	<b>Virement £'000</b>	<b>Latest Budget £'000</b>	<b>Expected Outturn £'000</b>	<b>Forecast Variance £'000</b>	<b>Budget to Date £'000</b>	<b>Spend to Date £'000</b>	<b>To Date Variance £'000</b>
Leader	2,567	(180)	2,387	176	2,563	2,453	(110)	7,321	6,934	(387)
Culture, Tourism & the Economy	16,350	(3,757)	12,593	234	12,827	13,007	180	9,574	10,157	583
Corporate and Community Support Services	121,679	(109,623)	12,056	(1,155)	10,901	11,001	100	8,906	8,400	(506)
Housing, Planning & Sustainability	7,725	(2,603)	5,122	(134)	4,988	4,942	(46)	3,954	3,771	(183)
Children & Learning	105,229	(78,993)	26,236	1,182	27,418	28,578	1,160	21,613	22,497	884
Health & Adult Social Care	67,470	(28,522)	38,948	(1,286)	37,662	37,911	249	29,314	29,205	(109)
Transport, Waste & Regulatory Services	33,996	(11,602)	22,394	198	22,592	21,794	(798)	17,026	16,654	(372)
Technology	5,354	(971)	4,383	492	4,875	4,875	0	3,713	3,713	0
<b>Portfolio Net Expenditure</b>	<b>360,370</b>	<b>(236,251)</b>	<b>124,119</b>	<b>(293)</b>	<b>123,826</b>	<b>124,561</b>	<b>735</b>	<b>101,421</b>	<b>101,331</b>	<b>(90)</b>
Reversal of Depreciation	(23,460)	4,629	(18,831)	1,817	(17,014)	(17,014)	0	(12,760)	(12,735)	25
Levies	590	0	590	0	590	590	0	421	424	3
Financing Costs	16,594	0	16,594	(9,232)	7,362	7,023	(339)	10,554	3,357	(7,197)
Contingency	5,228	0	5,228	(593)	4,635	4,635	0	2,339	0	(2,339)
Pensions Upfront Funding	7,467	0	7,467	0	7,467	7,467	0	0	0	0
Miscellaneous Income	0	0	0	0	0	0	0	0	246	246
<b>Sub Total</b>	<b>6,419</b>	<b>4,629</b>	<b>11,048</b>	<b>(8,008)</b>	<b>3,040</b>	<b>2,701</b>	<b>(339)</b>	<b>554</b>	<b>(8,708)</b>	<b>(9,262)</b>
<b>Net Operating Expenditure</b>	<b>366,789</b>	<b>(231,622)</b>	<b>135,167</b>	<b>(8,301)</b>	<b>126,866</b>	<b>127,262</b>	<b>396</b>	<b>101,975</b>	<b>92,623</b>	<b>(9,352)</b>
General Grants	0	(3,537)	(3,537)	0	(3,537)	(3,537)	0	(2,664)	(2,436)	228
Corporate Savings	0	0	0	0	0	0	0	0	0	0
Revenue Contribution to Capital	3,804	0	3,804	3,861	7,665	7,665	0	2,853	0	(2,853)
Contribution to / (from) Earmarked Reserves	(12,282)	0	(12,282)	4,440	(7,842)	(8,238)	(396)	(14,122)	(18,262)	(4,140)
Contribution to / (from) General Reserves	0	0	0	0	0	0	0	0	0	0
<b>Net Expenditure / (Income)</b>	<b>358,311</b>	<b>(235,159)</b>	<b>123,152</b>	<b>0</b>	<b>123,152</b>	<b>123,152</b>	<b>0</b>	<b>88,042</b>	<b>71,925</b>	<b>(16,117)</b>

<b>Use of General Reserves</b>					
Balance as at 1 April 2017	11,000		11,000	11,000	0
Use in Year	0	0	0	0	0
<b>Balance as at 31 March 2018</b>	<b>11,000</b>	<b>0</b>	<b>11,000</b>	<b>11,000</b>	<b>0</b>

**General Fund Forecast 2017/18**  
**at 31 December 2017 - Period 9**  
**Leader**  
**Portfolio Holder - Cllr J Lamb**

Service	Gross Expend £'000	Gross Income £'000	Original Budget £'000	Virement £'000	Latest Budget £'000	Expected Outturn £'000	Forecast Variance £'000	Budget to Date £'000	Spend to Date £'000	To Date Variance £'000
a Corporate Subscriptions	73	0	73	0	73	73	0	54	56	2
b Corporate and Non Distributable Costs	1,764	(180)	1,584	25	1,609	1,539	(70)	6,601	6,251	(350)
c Emergency Planning	85	0	85	0	85	85	0	63	60	(3)
d Strategy & Performance	645	0	645	151	796	756	(40)	603	567	(36)
<b>Total Net Budget for Portfolio</b>	<b>2,567</b>	<b>(180)</b>	<b>2,387</b>	<b>176</b>	<b>2,563</b>	<b>2,453</b>	<b>(110)</b>	<b>7,321</b>	<b>6,934</b>	<b>(387)</b>

**Virements**

**£000**

Transfer from earmarked reserves  
Allocation from Contingency  
In year virements

50  
351  
(225)  
**176**

**General Fund Forecast 2017/18  
at 31 December 2017 - Period 9  
Leader  
Portfolio Holder - Cllr J Lamb**

Forecast Outturn Variance	Year to Date Variance
a.	
b. The Chief Executive post was vacant for the first three months of the year, resulting in an expected underspend of £45k against budget. A forecast underspend of £25k on Debt Management Expenses (due to enhanced cash fees being deducted at source rather than by invoice). MMF favourably affected due to lower county party balances and reduced share of HRA debt management income	Year to date budgets for Corporate Initiatives and Pension Costs are currently underspent however due to the ad-hoc and high value nature it is not possible to forecast outturn with any degree of confidence
c.	
d. Vacant post and hours	

**General Fund Forecast 2017/18  
at 31 December 2017 - Period 9  
Culture, Tourism & the Economy  
Portfolio Holder - Cllr A Holland**

Service	Gross Expend £'000	Gross Income £'000	Original Budget £'000	Virement £'000	Latest Budget £'000	Expected Outturn £'000	Forecast Variance £'000	Budget to Date £'000	Spend to Date £'000	To Date Variance £'000
a Arts Development	554	(305)	249	4	253	270	17	236	250	14
b Amenity Services Organisation	3,615	(670)	2,945	4	2,949	3,049	100	2,320	2,459	139
c Culture Management	67	(6)	61	230	291	291	0	260	260	0
d Library Service	3,394	(394)	3,000	(29)	2,971	3,061	90	2,431	2,555	124
e Museums and Art Gallery	1,135	(68)	1,067	(42)	1,025	963	(62)	773	755	(18)
f Parks And Amenities Management	1,693	(665)	1,028	22	1,050	1,126	76	703	721	18
g Sports Development	53	0	53	0	53	53	0	40	38	(2)
h Sport and Leisure Facilities	615	(304)	311	(78)	233	233	0	175	174	(1)
i Southend Theatres	849	(27)	822	(135)	687	687	0	528	545	17
j Resort Services Pier and Foreshore and Southend Marine Activity Centre	2,689	(884)	1,805	76	1,881	1,931	50	983	965	(18)
k Tourism	136	(18)	118	(78)	40	40	0	30	15	(15)
l Economic Development	571	(250)	321	71	392	320	(72)	294	587	293
m Town Centre	210	(59)	151	(2)	149	140	(9)	113	81	(32)
n Better Queensway	0	0	0	44	44	44	0	44	139	95
o Climate Change	106	(43)	63	135	198	198	0	183	149	(34)
p Closed Circuit Television	450	(32)	418	12	430	430	0	332	359	27
q Community Safety	213	(32)	181	0	181	171	(10)	129	105	(24)
<b>Total Net Budget for Portfolio</b>	<b>16,350</b>	<b>(3,757)</b>	<b>12,593</b>	<b>234</b>	<b>12,827</b>	<b>13,007</b>	<b>180</b>	<b>9,574</b>	<b>10,157</b>	<b>583</b>

**Virements**

**£000**

Transfer from earmarked reserves  
Allocation from Contingency  
In year virements

290  
47  
(103)  
234

**General Fund Forecast 2017/18  
at 31 December 2017 - Period 9  
Culture, Tourism & the Economy  
Portfolio Holder - Cllr A Holland**

Forecast Outturn Variance	Year to Date Variance
a. A member of staff opted into the pension scheme resulting in an unanticipated increase in costs. Furthermore, the opening of Unit 21 has resulted in the café incurring some running costs. A profit share arrangement is in place which it is anticipated will generate some income to compensate this.	
b. The entire Grounds Maintenance service was brought in-house in January 2016 and the staffing saving which was to be made took longer to deliver than anticipated, however this is now finalised and will be delivered in full this year. One of the biggest challenges this year has been income generation. The service has lost a number of large contracts in 2017 which it has struggled to replace but the cost base has not been reduced to compensate for this.	Bulk of supplies purchased at the start of the year for use throughout. There has also been a reduction in income received to date.
c.	
d. The Library service has recently procured a new library management system which will deliver significant savings once it is implemented. Capital implementation costs will be incurred this year but the running costs for operating the system will be reduced from February 2018. The staff in the service regularly amend their working hours and as a result there is an anticipated underspend on staffing costs.	
e. Staff vacancies are forecasted to result in an underspend within the service as the vacant roles have only recently been advertised. Furthermore, there is anticipated to be an underspend on utility costs at the old Beecroft site whilst it remains vacant.	
f. The income generated from outdoor sports including golf has not been as favourable as anticipated, in part due to the reduction in sports teams across the Borough. Staff vacancies within the year have resulted in an underspend against the establishment. These vacant posts have now been filled and the team is fully staffed.	
g.	
h.	
i.	
j. Pier admission figures are higher than anticipated so far resulting in	

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increased income to date. However, the installation of City Beach created a revenue pressure in relation to water testing and repairs and maintenance requirements to ensure that the hugely popular fountains remain operational throughout the year. The vast majority of the capital project was funded externally; however no on-going budget for maintaining the fountains was identified.

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k.

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l. Staff vacancies are forecasted to result in an underspend as the current vacant role is yet to be filled. There has been a delay in plans to support key growth sectors which has resulted in additional underspend.

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Grant funding is due to be received which will cover project expenditure.

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m.

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n.

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o.

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p.

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q. There is a staffing underspend in the Community Safety team as a result of a member of staff being on maternity leave.

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**General Fund Forecast 2017/18**  
**at 31 December 2017 - Period 9**  
**Corporate and Community Support**  
**Portfolio Holder - Cllr A Moring**

Service	Gross Expend £'000	Gross Income £'000	Original Budget £'000	Virement £'000	Latest Budget £'000	Expected Outturn £'000	Forecast Variance £'000	Budget to Date £'000	Spend to Date £'000	To Date Variance £'000
a Departmental Support for the Chief Executive	771	0	771	(162)	609	599	(10)	460	388	(72)
b Accountancy	2,071	(352)	1,719	(15)	1,704	1,634	(70)	1,285	1,218	(67)
c Accounts Payable	126	(5)	121	0	121	101	(20)	94	81	(13)
d Accounts Receivable	185	(75)	110	0	110	110	0	82	83	1
e Insurance	155	(245)	(90)	0	(90)	(90)	0	99	101	2
f Asset Management	383	(5)	378	10	388	388	0	289	278	(11)
g Community Centres and Club 60	104	(1)	103	(11)	92	92	0	62	60	(2)
h Corporate and Industrial Estates	430	(2,611)	(2,181)	(652)	(2,833)	(2,883)	(50)	(1,912)	(2,180)	(268)
i Council Tax Admin	854	(595)	259	0	259	254	(5)	195	250	55
j Non Domestic Rates Collection	165	(305)	(140)	30	(110)	(125)	(15)	96	82	(14)
Housing Benefit and Council Tax Benefit	1,990	(1,195)	795	(283)	512	537	25	385	269	(116)
k Admin										
l Rent Benefit Payments	98,947	(99,050)	(103)	0	(103)	(103)	0	(6)	(492)	(486)
m Internal Audit & Corporate Fraud	835	(188)	647	0	647	647	0	486	463	(23)
n Buildings Management	2,645	(113)	2,532	(51)	2,481	2,571	90	2,020	2,100	80
o Cemeteries and Crematorium	1,263	(2,525)	(1,262)	(114)	(1,376)	(1,276)	100	(1,005)	(790)	215
p Customer Services Centre	1,985	(290)	1,695	3	1,698	1,608	(90)	1,269	1,199	(70)
q Dial A Ride Service	122	(19)	103	(16)	87	87	0	64	44	(20)
r Registration of Births Deaths and Marriages	329	(371)	(42)	0	(42)	(42)	0	(31)	(28)	3
s Transport Management	160	0	160	7	167	167	0	125	115	(10)
t Vehicle Fleet	527	(344)	183	(4)	179	179	0	128	159	31
u Partnership Team	277	0	277	9	286	266	(20)	213	198	(15)
v Support To Voluntary Sector	779	0	779	0	779	734	(45)	583	541	(42)
w Human Resources	1,745	(497)	1,248	80	1,328	1,328	0	996	1,011	15
x People & Organisational Development	406	(91)	315	0	315	315	0	236	201	(35)
y Tickfield Training Centre	290	(97)	193	(1)	192	192	0	152	148	(4)
z Democratic Services Support	354	0	354	10	364	349	(15)	275	245	(30)
aa Mayoralty	185	0	185	11	196	216	20	151	157	6
ab Member Support	705	0	705	25	730	710	(20)	533	518	(15)
ac Elections and Electoral Registration	352	0	352	(121)	231	276	45	274	209	(65)

ad Local Land Charges	192	(297)	(105)	0	(105)	(105)	0	(66)	(75)	(9)
ae Legal Services	1,170	(243)	927	11	938	1,118	180	700	819	119
af Corporate Procurement	610	0	610	235	845	845	0	457	457	0
ag Property Management and Maintenance	567	(109)	458	(156)	302	302	0	217	571	354
<b>Total Net Budget for Portfolio</b>	<b>121,679</b>	<b>(109,623)</b>	<b>12,056</b>	<b>(1,155)</b>	<b>10,901</b>	<b>11,001</b>	<b>100</b>	<b>8,906</b>	<b>8,400</b>	<b>(506)</b>

## Virements

£000

Transfer from earmarked reserves	(173)
Allocation from Contingency	(257)
In year virements	(725)
	<u>(1,155)</u>



**General Fund Forecast 2017/18  
at 31 December 2017 - Period 9  
Corporate and Community Support  
Portfolio Holder - Cllr A Moring**

Forecast Outturn Variance	Year to Date Variance
a. The full budget for the post of PA to the Director of Legal & Democratic Services will not be required.	
b. An underspend due to vacant posts in the Financial Planning and Control team is being partly offset by lower than anticipated income (due to less schools purchasing services due to academisation)	
c. Vacant post	
d.	
e.	
f. Vacant post	
g.	
h. Income for rentals is higher than forecast due to back-rent for the café at the Forum, the Cockle Sheds at Leigh, and Borough Combination Ground.	Increases in the on-going rental streams have not been accurately reflected in the profiling of the budget
i. Agency costs in the Council Tax team are putting pressure on the employee budget. Costs for the Essex-wide Counter Fraud software are exacerbating an overspend on IT costs however this is expected to be offset by income from higher than budgeted Court Costs income.	
j. Based on spend to date for the Third Party Payment budget and an analysis of the previous year spend, there is expected to be a £15k underspend against NDR Collection at year-end	
k. The DWP imposes targets to avoid Administration Delay and Errors to Housing Benefit claims. It is more cost effective for the service to incur agency and overtime costs than breach these targets. Due to the potential impact to workload once Universal Credit becomes established, it is felt that contractors and agency staff should be used instead of filling established posts.	The to date pressure is being offset by the Social Fund as income has been received from Thurrock and Essex County Council but not yet spent. Any Social Fund underspend will be transferred to the Reserve at the end of the year for use in the future.
l.	Period 9 Benefits Monitoring is indicating that there will be an underspend at year-end which is understandable given the work the team have put in to lower the error rate. Due to the correlative assumptions made in the calculation, no forecast has been made.
m.	

Forecast Outturn Variance	Year to Date Variance
n. Contract cleaning is forecast to overspend against budget. A review is currently underway to reduce this and any amendments will be reflected in future forecasts. Repairs and security costs are also expected to over spend.	Repairs, security and Contract Cleaning are exceeding budget.
o. In 2017-18 the income budget was increased to reflect the new Pergola Walk project however due to various issues with the contractors, the start of this project has been delayed. There has also been an increase in Public Health Act funerals, resulting in increased costs. It was hoped that additional income from burials, cremations and memorials would compensate for the shortfall but at Period 9, this has not been realised and a pressure of £100k has been forecast.	The overspend, is likely to reduce through the winter period when there is historically more demand on the service.
p. There is currently an underspend against salaries in the Customer Service team due to staff vacancies.	
q.	
r.	
s.	
t.	
u. The office expenses budget in the Partnership Team is unlikely to be spent which will result in an underspend to the team.	
v. Vacant hours. The expenditure budget for grants will not be fully utilised	
w.	
x.	Although there is currently a year to date underspend, a fully funded restructure has been conducted which has been partly funded by increased income targets which will need to be monitored to ensure they can be delivered in full.
y.	
z. At Period 9 there is no expenditure against the Members' Scrutiny and Conference Expenses budgets. This is in line with last year so is expected to result in an underspend at the end of the year.	
aa. Chauffeur overtime and running costs for Porters are being compensated by an underspend of Members Expenses	
ab. Members' National Insurance and Hospitality budgets are compensating an overspend on Mayoral Expenses	
ac. There is pressure on the Electoral Registrations budget due to unfunded staffing costs and an insufficient budget for Printing and Postage.	2017-18 is a fallow year for local elections with the exception of one by-election. As part of the budget process it was agreed that the underspend will be transferred to the Election Reserve at year-end.

Forecast Outturn Variance	Year to Date Variance
ad.	
ae. Due to an increase in Child Protection cases, there is a forecast pressure of £160k on Barristers' Fees and £40k on Court Costs. A further £10k of revenue is not expected to be achieved, mainly due to fewer schools buying into the service following academisation. This is being partially offset by an expected Salary underspend, resulting in an expected pressure of £180k by year-end.	
af.	
ag.	Staff time is still to be capitalised against a variety of capital projects.

**General Fund Forecast 2017/18  
at 31 December 2017 - Period 9  
Housing, Planning & Sustainability  
Portfolio Holder - Cllr M Flewitt**

Service	Gross Expend £'000	Gross Income £'000	Original Budget £'000	Virement £'000	Latest Budget £'000	Expected Outturn £'000	Forecast Variance £'000	Budget to Date £'000	Spend to Date £'000	To Date Variance £'000
<b>Housing</b>										
a Strategy & Planning for Housing	164	0	164	(70)	94	94	0	0	0	0
b Private Sector Housing	2,734	(1,056)	1,678	143	1,821	1,801	(20)	1,365	1,302	(63)
c Housing Needs & Homelessness	822	(534)	288	(296)	(8)	(8)	0	180	103	(77)
d Supporting People	2,508	0	2,508	85	2,593	2,593	0	1,960	1,945	(15)
<b>Planning</b>										
e Building Control	400	(410)	(10)	2	(8)	67	75	(8)	56	64
f Development Control	862	(603)	259	2	261	153	(108)	198	125	(73)
g Regional and Local Town Plan	235	0	235	0	235	242	7	259	240	(19)
<b>Total Net Budget for Portfolio</b>	<b>7,725</b>	<b>(2,603)</b>	<b>5,122</b>	<b>(134)</b>	<b>4,988</b>	<b>4,942</b>	<b>(46)</b>	<b>3,954</b>	<b>3,771</b>	<b>(183)</b>

**Virements**

Transfer from earmarked reserves  
Allocation from Contingency  
In year virements

**£000**

(190)

30

26

**(134)**

**General Fund Forecast 2017/18  
at 31 December 2017 - Period 9  
Housing, Planning & Sustainability  
Portfolio Holder - Cllr M Flewitt**

Forecast Outturn Variance	Year to date Variance
a.	
b. Vacancies in the Private Sector Housing team, reduced by an undercover of income.	
c.	
d.	
e. Pressure from agency staff costs and market supplements is likely to cause an overspend on the staffing budget in the Building Control team, This is being partially offset by income performing above expected levels.	
f. Development Control income has been received for a large scale planning application and this is offsetting pressure from agency staff costs and market supplements.	Development Control income received for a large scale planning application.
g. Pressure from agency staff costs is likely to cause an overspend on the staffing budget in the Regional and Local Town Plan team.	

**General Fund Forecast 2017/18**  
**at 31 December 2017 - Period 9**  
**Children and Learning**  
**Portfolio Holder - Cllr J Courtenay**

Service	Gross Expend £'000	Gross Income £'000	Original Budget £'000	Virement £'000	Latest Budget £'000	Expected Outturn £'000	Forecast Variance £'000	Budget to Date £'000	Spend to Date £'000	To Date Variance £'000
<b><u>Retained</u></b>										
a Children Fieldwork Services	5,058	0	5,058	749	5,807	5,938	131	4,344	4,467	123
b Children with Disabilities	1,149	(169)	980	(180)	800	865	65	509	559	50
c Childrens Specialist Support and Commissioning	1,802	(105)	1,697	185	1,882	1,964	82	1,289	1,351	62
d Inhouse Fostering and Adoption	4,546	(191)	4,355	357	4,712	4,853	141	3,696	3,783	87
e Leaving Care placements and resources	1,031	(115)	916	100	1,016	1,160	144	1,126	1,228	102
f Private Volunatary Independent provider placements	3,475	(120)	3,355	200	3,555	4,202	647	3,166	3,639	473
g Early Help and Family Support	1,534	(1,081)	453	349	802	802	0	608	608	0
h Youth Offending Service	1,906	(632)	1,274	(56)	1,218	1,218	0	910	910	0
i Youth Service	1,067	(403)	664	(8)	656	656	0	487	487	0
j School Suppport and Education Transport	8,879	(3,519)	5,360	(704)	4,656	4,606	(50)	3,774	3,775	1
k Early Years Development and Child Care Partnership	10,769	(9,562)	1,207	50	1,257	1,257	0	947	942	(5)
l High Needs Educational Funding	15,052	(14,342)	710	148	858	858	0	640	640	0
<b><u>Delegated</u></b>										
m Maintained Schools Delegated Budgets	39,421	(39,421)	0	0	0	0	0	0	0	0
n Southend Adult Community College	3,393	(3,186)	207	(8)	199	199	0	149	140	(9)
o Pupil Premium	6,147	(6,147)	0	0	0	0	0	(32)	(32)	0
<b>Total Net Budget for Portfolio</b>	<b>105,229</b>	<b>(78,993)</b>	<b>26,236</b>	<b>1,182</b>	<b>27,418</b>	<b>28,578</b>	<b>1,160</b>	<b>21,613</b>	<b>22,497</b>	<b>884</b>

**Virements****£000**

Transfer from earmarked reserves

1,729

Allocation from Contingency

160

In year virements

(707)**1,182**

**General Fund Forecast 2017/18  
at 31 December 2017 - Period 9  
Children and Learning  
Portfolio Holder - Cllr J Courtenay**

Forecast Outturn Variance	Year to Date Variance
a. Staffing pressures in relation to Social Works running at full establishment including agency cover. Forecasts also indicate continued pressure on transport costs at the Marigold Assessment centre	Reflecting year to date pressures on staffing costs and transport provision at the marigold assessment centre
b. Marginal overspend variance on Children with Disabilities	
c. Staff pressures in relation to plan and reviews, where the team is running at full establishment with agency cover.	Reflecting year to date pressures on staffing costs
d. Overspend pressures within Inhouse fostering care provision due to the increased numbers of children looked after and service running at increased capacity, and a marginal overspend on Adoption services.	
e. Overspend pressure on leaving care accommodation and support costs	Reflecting Year to date pressures on leaving care accommodation and support costs
f. Overspend pressure due to increased Looked after children numbers during 2016/17 and into 2017/18. Additional financial pressures are also included due to high cost secured placements. Through the work of the Edge of Care team and the service, the service are undertaking measures to reduce further numbers of Children being taken into care by supporting the family to keep the child safe at home.	Year to date overspend on PVI reflecting current financial pressures.
g.	
h.	
i.	
j. Underspend due to additional contributions for transporting out of borough pupils from other local authorities.	
k.	
l.	



Whilst this report presents the Council's financial position, it must be noted there are significant financial pressures in the High Needs Dedicated School Grant (DSG) block funding. These financial pressures have continued into 2017/18 from 2016/17. An exceptional Education Board meeting was held on the 6<sup>th</sup> July 2017, to allocate the high needs funding for 2017/18 including required savings targets. Pressures have risen through increases in Education Health and Care plan (EHCP) top up funding due to an increase in pupils no.s supported, as well as increased top up funding awarded to Special Schools due to more pupils in higher paid top up bands. The Education Board, through the advice and guidance of the Finance and Resource sub group are tasked to work on a medium term 2 year financial plan to restore financial sustainability to the DSG. There is also a further DSG pressure in relation to the continual transfer of £0.5mil from the Schools block to Early Years block (agreed for 2018/19 only), The £0.5mil transfer is used to support the Quality and Sufficiency of Early Years provision. Papers will be presented to the Education Board in March 2018 and 2018/19, led by the Group Managers for both Early Years and High Needs to address these funding issues and present a way forward.

**General Fund Forecast 2017/18  
at 31 December 2017 - Period 9  
Health and Adult Social Care  
Portfolio Holder - Cllr L Salter**

Service	Gross Expend £'000	Gross Income £'000	Original Budget £'000	Virement £'000	Latest Budget £'000	Expected Outturn £'000	Forecast Variance £'000	Budget to Date £'000	Spend to Date £'000	To Date Variance £'000
<b>Adult Social Care</b>										
a Adult Support Services and Management	224	0	224	71	295	225	(70)	220	245	25
b Business Support Team	2,120	(346)	1,774	(142)	1,632	1,650	18	1,222	1,227	5
c Strategy & Development	1,797	(215)	1,582	(39)	1,543	1,563	20	1,275	1,317	42
d People with a Learning Disability	14,383	(1,421)	12,962	(114)	12,848	12,728	(120)	9,624	9,516	(108)
e People with Mental Health Needs	3,350	(167)	3,183	250	3,433	3,591	158	2,570	2,720	150
f Older People	28,807	(14,592)	14,215	(38)	14,177	14,348	171	10,602	10,738	136
g Other Community Services	2,522	(865)	1,657	(1,096)	561	646	85	1,318	1,385	67
h People with a Physical or Sensory Impairment	4,572	(1,211)	3,361	(18)	3,343	3,330	(13)	2,497	2,490	(7)
i Service Strategy and Regulation	124	(69)	55	0	55	55	0	40	41	1
<b>Health</b>										
j Public Health	6,991	(7,141)	(150)	(221)	(371)	(371)	0	(171)	(590)	(419)
k Drug and Alcohol Action Team	2,313	(2,230)	83	61	144	144	0	116	115	(1)
l Young Persons Drug and Alcohol Team	267	(265)	2	0	2	2	0	1	1	0
<b>Total Net Budget for Portfolio</b>	<b>67,470</b>	<b>(28,522)</b>	<b>38,948</b>	<b>(1,286)</b>	<b>37,662</b>	<b>37,911</b>	<b>249</b>	<b>29,314</b>	<b>29,205</b>	<b>(109)</b>

**Virements**

Transfer from earmarked reserves  
Allocation from Contingency  
In year virements

<b>£000</b>
(1,242)
22
(66)
<b><u>(1,286)</u></b>

**General Fund Forecast 2017/18  
at 31 December 2017 - Period 9  
Health and Adult Social Care  
Portfolio Holder - Cllr L Salter**

Forecast Outturn Variance	Year to Date Variance
a. Health contribution towards Integrated Commissioning.	
b. Forecast variance mostly attributed to vacancy factor in the Business Support team.	
c. Capitalisation of salaries in the Strategic Housing team is lower than target.	
d. Outturn forecasts are predicting the full 2017/18 PE1 Learning Disability saving delivery of £500k. The £120k underspend is in relation to day care services.	
e. Outturn on Mental Health is showing a year end pressure of £158K. This is mainly due to budget pressures on care package costs, particularly in residential care.	Year to date overspending largely because of higher than anticipated residential care packages.
f. The forecast overspend is reflecting budget pressures on complex intensive homecare services, direct payments and residential care. This forecast will be monitored closely during the financial year.	Pressures on homecare, direct payments and residential care packages.
g. Forecasting a pressure on the Social work teams because they are currently not meeting the budgeted vacancy factor.	
h.	
i.	
j.	
k.	
l.	

**General Fund Forecast 2017/18**  
**at 31 December 2017 - Period 9**  
**Transport, Waste & Regulatory Services**  
**Portfolio Holder - Cllr T Cox**

Service	Gross Expend £'000	Gross Income £'000	Original Budget £'000	Virement £'000	Latest Budget £'000	Expected Outturn £'000	Forecast Variance £'000	Budget to Date £'000	Spend to Date £'000	To Date Variance £'000
<b><u>Transport</u></b>										
a Highways Maintenance	9,830	(2,048)	7,782	(348)	7,434	7,352	(82)	5,139	5,553	414
b Bridges and Structural Engineering	412	0	412	2	414	414	0	310	295	(15)
c Decriminalised Parking	1,157	(1,666)	(509)	0	(509)	(342)	167	(366)	(58)	308
d Car Parking Management	1,031	(6,485)	(5,454)	129	(5,325)	(5,073)	252	(4,094)	(3,930)	164
e Concessionary Fares	3,217	0	3,217	90	3,307	3,307	0	3,278	3,278	0
f Passenger Transport	400	(64)	336	18	354	457	103	285	363	78
g Road Safety and School Crossing	234	0	234	0	234	206	(28)	176	137	(39)
h Transport Planning	599	(854)	(255)	10	(245)	(148)	97	(170)	(464)	(294)
i Traffic and Parking Management	503	(5)	498	127	625	662	37	467	515	48
<b><u>Waste and Cleansing</u></b>										
j Public Conveniences	550	0	550	0	550	515	(35)	416	316	(100)
k Waste Collection	4,393	0	4,393	222	4,615	4,515	(100)	3,453	3,402	(51)
l Waste Disposal	5,533	0	5,533	(158)	5,375	4,665	(710)	4,023	3,145	(878)
m Street Cleansing	1,381	(7)	1,374	(14)	1,360	1,360	0	1,015	1,009	(6)
n Household Recycling	486	0	486	(16)	470	470	0	351	352	1
o Environmental Care	386	(4)	382	(143)	239	211	(28)	177	126	(51)
p Waste Management	487	0	487	(10)	477	(177)	(654)	215	222	7
<b><u>Other Services</u></b>										
q Flood and Sea Defence	745	(11)	734	(7)	727	914	187	541	708	167
r Enterprise Tourism and Environment Central Pool	1,354	0	1,354	16	1,370	1,441	71	1,027	1,115	88
<b><u>Regulatory</u></b>										
s Regulatory Business	523	(11)	512	23	535	535	0	404	341	(63)
t Regulatory Licensing	304	(433)	(129)	227	98	98	0	14	(131)	(145)
u Regulatory Management	227	0	227	0	227	152	(75)	166	164	(2)
v Regulatory Protection	244	(14)	230	30	260	260	0	199	196	(3)
<b>Total Net Budget for Portfolio</b>	<b>33,996</b>	<b>(11,602)</b>	<b>22,394</b>	<b>198</b>	<b>22,592</b>	<b>21,794</b>	<b>(798)</b>	<b>17,026</b>	<b>16,654</b>	<b>(372)</b>

**Virements**

Transfer from/(to) earmarked reserves

**£000**

233

Allocation from Contingency

240

In year virements

(275)

**198**

**General Fund Forecast 2017/18  
at 31 December 2017 - Period 9  
Transport, Waste & Regulatory Services  
Portfolio Holder - Cllr T Cox**

Forecast Outturn Variance	Year to date Variance
a. The winter service is currently fully stocked, primarily due to the salt which was purchased for last winter. As a result, an underspend in the current year seems likely, however budget provision is still available should there be a need to purchase more materials due to a poor winter. A small underspend is also likely on Traffic Signals due to continuing benefits of the LED upgrade. These are both offsetting the potential shortfall in income generated from licenses.	There is currently a shortfall in the income generated from licenses and also for recharging the cost of works in relation to road traffic incidents.
b.	
c. A drop in the number of Parking Charge Notices issued for non-compliance has resulted in a fall in projected income levels. The service is working with the contractor to ensure this is as a result of increased compliance and not underperformance.	A drop in the number of Parking Charge Notices issued for non-compliance has resulted in a fall in income.
d. Increased car parking income in the first 5 months of the year created a positive outlook, however the past 4 months have all been lower than expected which is resulting in a projected shortfall at year end.	
e.	
f. Unfortunately the Travel Centre has been vandalised on a number of occasions and incidents of anti-social behaviour have resulted in the necessity to provide regular security patrols at the site in order to provide a safe environment for bus users.	Costs of security requirements at the Travel Centre continue to be above the budget provision available.
g. The amount of staff time able to be recharged to capital projects is above the budgeted levels, creating an underspend on staffing costs.	
h. Costs of additional streetworks inspectors via a contractor has caused an overspend. These inspectors were employed during a changeover from using contractor staff to employing permanent staff. This arrangement ended in September 2017.	The South Essex Active Travel programme is currently behind the anticipated spend profile for the grant.
i. A number of staff who are budgeted on the basis of delivering the capital programme have not charged as much time to capital as anticipated which is causing a revenue pressure.	
j. Due to a review of meter readings within Public Conveniences, a number of credit notes have been received in relation to costs incurred in previous	Due to a review of meter readings within Public Conveniences, a number of credit notes have been received in relation to costs incurred in previous years.

years.	
k. Performance deductions have been made against the waste collection and cleansing contract as a result of elements of performance being below the targeted level.	
l. As a result of the Waste Mechanical Biological Treatment facility (MBT) remaining in a commissioning phase for longer than anticipated, the gate fee is still at a reduced rate which will result in a significant underspend this year. Our future waste disposal options are still being discussed with Essex County Council and as such, disposal costs in future years remain unquantified.  Due to changes in how the authority processes food waste, the organisation now generates income from this waste stream and this is having a positive effect on the waste budget.	As a result of the Waste Mechanical Biological Treatment facility (MBT) remaining in a commissioning phase for longer than anticipated, the gate fee is still at a reduced rate which will result in a significant underspend this year. Our future waste disposal options are still being discussed with Essex County Council and as such, disposal costs in future years remain unquantified.
m.	
n.	
o. Due to changes in staffing arrangements, standby pay is no longer paid to staff.	
p. As part of the draft agreement with Essex County Council relating to the Joint Working Agreement, SBC will still receive their share of the Waste Infrastructure Grant for the next 2 years which wasn't included in the original budget.	
q. Costs have been incurred due to the storage of spoil in relation to the flood defence scheme and the servicing of pumping stations across the Borough for which no budget provision was identified as a result of the capital works to improve the assets. These are being partially offset by an underspend on staffing due to carrying vacancies. There have also been additional repair costs this year in relation to maintaining sea defences.	Costs have been incurred due to the storage of spoil in relation to the flood defence scheme, the servicing of pumping stations across the Borough and additional repair costs to maintain sea defences.
r. The staffing saving as part of the 2017/18 budget setting will not be achieved this financial year resulting in a staffing pressure. This is expected to be addressed in time for the 2018/19 financial year. An additional one off pressure has also been caused due to the Pay Policy review in relation to Director salaries.	The staffing saving as part of the 2017/18 budget setting will not be achieved this financial year resulting in a staffing pressure. This is expected to be addressed in time for the 2018/19 financial year. An additional one off pressure has also been caused due to the Pay Policy review in relation to Director salaries.
s.	Costs incurred under the Regulatory Management section need to be recharged to Regulatory Business.
t.	Costs incurred under the Regulatory Management section need to be recharged to Regulatory Licensing.
u.	Costs incurred under this section need to be recharged to Regulatory Business and Licensing.

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v.

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**General Fund Forecast 2017/18  
at 31 December 2017 - Period 9  
Technology  
Portfolio Holder - Cllr T Byford**

<b>Service</b>	<b>Gross Expend £'000</b>	<b>Gross Income £'000</b>	<b>Original Budget £'000</b>	<b>Virement £'000</b>	<b>Latest Budget £'000</b>	<b>Expected Outturn £'000</b>	<b>Forecast Variance £'000</b>	<b>Budget to Date £'000</b>	<b>Spend to Date £'000</b>	<b>To Date Variance £'000</b>
Information Communications and a Technology	5,354	(971)	4,383	492	4,875	4,875	0	3,713	3,713	0
<b>Total Net Budget for Portfolio</b>	<b>5,354</b>	<b>(971)</b>	<b>4,383</b>	<b>492</b>	<b>4,875</b>	<b>4,875</b>	<b>0</b>	<b>3,713</b>	<b>3,713</b>	<b>0</b>

**Virements**

Transfer from/(to) earmarked reserves  
Allocation from Contingency  
In year virements

<b>£000</b>
312
0
180
<b>492</b>

General Fund Forecast 2017/18  
at 31 December 2017 - Period 9  
Technology  
Portfolio Holder - Cllr T Byford

Forecast Outturn Variance	Year to date Variance
a.	

**Housing Revenue Account Forecast 2017/18**  
**at 31 December 2017 - Period 9**  
**Deputy Chief Executive - Simon Leftley**

Description	Original Budget £'000	Virement £'000	Latest Budget £'000	Initial Outturn £'000	Management Action £'000	Expected Outturn £'000	Forecast Variance £'000	Budget to Date £'000	Spend to Date £'000	To Date Variance £'000
a Employees	215	0	215	221	0	221	6	161	166	5
b Premises (Excluding Repairs)	732	0	732	761	0	761	29	549	561	12
c Repairs	4,831	0	4,831	4,831	0	4,831	0	3,716	3,717	0
d Supplies & Services	68	0	68	68	0	68	0	51	51	0
e Management Fee	5,827	0	5,827	5,827	0	5,827	0	4,482	4,483	0
f MATS	1,124	0	1,124	1,124	0	1,124	0	843	843	0
g Provision for Bad Debts	383	0	383	383	0	383	0	0	0	0
h Capital Financing Charges	11,364	0	11,364	9,613	0	9,613	(1,751)	7,210	8,540	1,330
<b>Expenditure</b>	<b>24,544</b>	<b>0</b>	<b>24,544</b>	<b>22,828</b>	<b>0</b>	<b>22,828</b>	<b>(1,716)</b>	<b>17,012</b>	<b>7,360</b>	<b>1,348</b>
i Fees & Charges	(393)	0	(393)	(393)	0	(393)	0	(294)	(321)	(27)
j Rents	(26,673)	0	(26,673)	(27,023)	0	(27,023)	(350)	(20,005)	(20,293)	(288)
k Other	(277)	0	(277)	(377)	0	(377)	(100)	(265)	(369)	(104)
l Interest	(135)	0	(135)	(158)	0	(158)	(23)	(101)	(119)	(17)
m Recharges	(459)	0	(459)	(459)	0	(459)	0	(344)	(201)	143
<b>Income</b>	<b>(27,936)</b>	<b>0</b>	<b>(27,936)</b>	<b>(28,409)</b>	<b>0</b>	<b>(28,409)</b>	<b>(473)</b>	<b>(21,009)</b>	<b>(9,660)</b>	<b>(293)</b>
n Appropriation to Earmarked reserves	3,392	0	3,392	5,581	0	5,581	2,189	3,392	3,668	276
o Statutory Mitigation on Capital Financing	0	0	0	0	0	0	0	0	0	0
<b>Net Expenditure / (Income)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(605)</b>	<b>1,367</b>	<b>1,331</b>
<b>Use of Reserves</b>										
Balance as at 1 April 2017	3,502	0	3,502	3,502	0	3,502	0			
Use in Year	0	0	0	0	0	0	0			
<b>Balance as at 31 March 2018</b>	<b>3,502</b>	<b>0</b>	<b>3,502</b>	<b>3,502</b>	<b>0</b>	<b>3,502</b>	<b>0</b>			

**Housing Revenue Account Forecast 2017/18**  
**at 31 December 2017 - Period 9**  
**Deputy Chief Executive - Simon Leftley**

Forecast Outturn Variance	Year to Date Variance
a.	
b. Resident patrol services at Victoria Ward partially offset by lower council tax on void properties.	
c.	
d.	
e.	
f.	
g.	
h. Forecast variance due to depreciation charges being lower than estimated in the budget.	
i.	
j. Rental income is higher than estimated because of a lower number of voids than allowed for in the budget.	
k. Other income is higher than target because of an increase in privately funded Careline.	
l. HRA's share of interest received on investments is higher than estimated in the budget.	
m.	
n. Underspend will be transferred to the HRA capital investment reserve.	
o.	



**Capital Programme Budget  
Monitoring 2017/18**

**Period 9**

**as at 31<sup>st</sup> December 2017  
Departmental Summary**

## Capital Programme Monitoring Report – December 2017

### 1. Overall Budget Performance

The revised Capital budget for the 2017/18 financial year is £66.573million which includes all changes agreed at November Cabinet. Actual capital spend at 31<sup>st</sup> December is £36.427million representing approximately 55% of the revised budget. This is shown in Appendix 1. (Outstanding creditors totalling £0.531million have been removed from this figure).

The expenditure to date has been projected to year end and the outturn position is forecast to reflect the Project Manager's realistic expectation. This is broken down by Department as follows:

Department	Revised Budget 2017/18 £'000	Outturn to 31 December 2017/18 £'000	Expected outturn 2017/18 £'000	Latest Expected Variance to Revised Budget 2017/18 £'000	Previous Expected Variance to Revised Budget 2017/18 £'000
Chief Executive	17,874	13,773	17,790	(84)	(25)
People	9,348	5,057	7,709	(1,639)	(1,166)
Place	28,511	14,834	25,020	(3,491)	(408)
Housing Revenue Account (HRA)	10,840	2,763	6,555	(4,285)	(3,940)
<b>Total</b>	<b>66,573</b>	<b>36,427</b>	<b>57,074</b>	<b>(9,499)</b>	<b>(5,539)</b>

The capital programme is expected to be financed as follows:

Department	Council Budget £'000	External Funding		Total Budget £'000
		Grant Budget £'000	Developer & Other Contributions £'000	
Chief Executive	17,868	-	6	<b>17,874</b>
People	230	9,118	-	<b>9,348</b>
Place	17,464	10,280	767	<b>28,511</b>
Housing Revenue Account (HRA)	10,135	-	705	<b>10,840</b>
<b>Total</b>	<b>45,697</b>	<b>19,398</b>	<b>1,478</b>	<b>66,573</b>
As a percentage of total budget	68.6%	29.2%	2.2%	

The funding mix for the total programme could change depending on how much grant and external contributions are received by the Council by the end of the year.

The grants and external contributions position to 31<sup>st</sup> December is as follows:

Department	Grant Budget £'000	Developer & Other Contributions Budget £'000	Total external funding budget £'000	External funding received £'000	External funding outstanding £'000
Chief Executive	-	6	6	-	6
People	9,118	-	9,118	4,220	4,898
Place	10,280	767	11,047	9,519	1,528
Housing Revenue Account (HRA)	-	705	705	705	-
<b>Total</b>	<b>19,398</b>	<b>1,478</b>	<b>20,876</b>	<b>14,444</b>	<b>6,432</b>

## 2. Department Budget Performance

### Department of the Chief Executive

The revised capital budget for the Department of the Chief Executive is £17.874million. The budget is distributed across various scheme areas as follows:

Department of the Chief Executive	Revised Budget 2017/18 £'000	Outturn to 31 December 2017/18 £'000	Expected outturn 2017/18 £'000	Latest Forecast Variance to Year End 2017/18 £'000	Previous Forecast Variance to Year End 2017/18 £'000
Asset Management (Property)	16,924	13,129	16,895	(29)	(25)
Transformation	301	312	376	75	-
Cemeteries & Crematorium	492	332	362	(130)	-
<b>Subtotal</b>	<b>17,717</b>	<b>13,773</b>	<b>17,633</b>	<b>(84)</b>	<b>(25)</b>
Priority Works (see table)	157	-	157	-	-
<b>Total</b>	<b>17,874</b>	<b>13,773</b>	<b>17,790</b>	<b>(84)</b>	<b>(25)</b>

Priority Works	£'000
Budget available	500
Less budget allocated to agreed schemes	(343)
Remaining budget	157

Actual spend at 31<sup>st</sup> December stands at £13.773million. This represents 77% of the total available budget.

### Asset Management (Property)

The second phase of procurement is on-going for the reconstruction and enhancement of the Library car park. The remaining budget of £25k will be included as a carry forward request in the report to February Cabinet.

The work on the new Beach Huts has now completed and handover took place on 12<sup>th</sup> January. Only the retention payments remain.

Works at Ropers Farm Cottage are now complete subject to final connections.

On 5th January South Essex College completed on the acquisition of a site at Stephenson Road to host a new construction, motor vehicle and engineering training facility. To facilitate that acquisition the Council loaned the College £3.5m at a market interest rate, with a charge against the property.



Budget of £4k will be removed from the Asset Management programme in the report to February Cabinet as this budget is no longer required.

### **Transformation**

The Channel Shift project remains on budget for phase one with the plans for January go live still on target. Plans for phase two are progressing which will include resource costs as well as development costs. Initial scoping workshops for the requirements for phase two are being held at the end of January. A revenue contribution of £75k will be added to the scheme in the report to February Cabinet.

### **Cemeteries and Crematorium**

The final solution has been decided for the boiler replacement at Southend Crematorium. The specification has been drawn up and the tender has been submitted to procurement. This scheme is expected to commence in 2018/19 therefore a carry forward request of £130k will be included in the report to February Cabinet.

### **Priority Works**

The Priority works provision budget currently has £157k remaining unallocated.

### **Summary**

Carry forward requests of £25k for the Library car park reconstruction and enhancement and £130k for the Crematorium Boiler Replacement will be included in the report to February Cabinet.

A budget of £75k will be added to the Channel Shift scheme in the report to February Cabinet and a budget of £4k will be removed.

## Department for People

The revised Department for People budget totals £9.348million.

Department for People	Revised Budget 2017/18 £'000	Outturn to 31 December 2017/18 £'000	Expected outturn 2017/18 £'000	Latest Expected Variance to Year End 2017/18 £'000	Previous Expected Variance to Year End 2017/18 £'000
Adult Social Care	697	152	697	-	-
General Fund Housing	1,510	776	1,510	-	-
Condition Schemes	704	441	563	(141)	-
Devolved Formula Capital	173	172	173	-	-
Early Years	536	228	204	(332)	-
Primary and Secondary School Places	5,728	3,288	4,562	(1,166)	(1,166)
<b>Total</b>	<b>9,348</b>	<b>5,057</b>	<b>7,709</b>	<b>(1,639)</b>	<b>(1,166)</b>

Actual spend at 31<sup>st</sup> December stands at £5.057million. This represents 54% of the total available budget.

### Adult Social Care

The Community Capacity grant is used to enable vulnerable individuals to remain in their own homes and to assist in avoiding delayed discharges from hospital. Plans for 2017/18 include project management for social care redesign, costs of sheltered housing review outcomes, development of independent living centre and investment in technology and equipment to promote independence.

### General Fund Housing

The Private Sector Renewal scheme is in place to ensure that the private sector stock is kept in a good condition to enable the authority to assist its most vulnerable residents.

The Disabled Facilities scheme is programmed to spend around £1.5million in 2017/18 in-line with the adaptations framework.

### Condition Schemes

A budget of £704k has been allocated to address larger conditions in schools where the cost is over the schools capabilities to fund. Most of these works have been undertaken over the school summer holidays to minimise disruption to the schools. Retentions of £16k are being held for works completed last year at six primary schools.

Conditions schemes budgets totalling £141k for Futures Heating and Pipe Ducts and other smaller conditions schemes will be included in the report to February Cabinet as a carry forward request.

## **Devolved Formula Capital**

This is an annual devolution of dedicated capital grant to all maintained schools. The grant for 2017/18 is £173k. This grant amount will reduce as further maintained schools convert to academy status.

## **Early Years**

The Department for Education released some funding for Early Years expansion at Edwards Hall, Friars and Small Friends. The works at both Edwards Hall and Small Friends are now complete. The budget of £332k on the Friars scheme will be included as a carry forward request in the report to February Cabinet due to a slight delay on commencing the works.

## **Primary and Secondary School Places**

The primary expansion programme is now complete with final retention payments of £50k being held against four projects until the twelve month snagging period is over. A watching brief of demand against availability will be kept. If a need is identified, a further expansion of primary places will be explored to ensure that the council's statutory duty to provide a good school place for all those that request it can be met.

A secondary expansion programme is progressing to ensure that the extra places supplied in primary are matched in secondary as they are needed. The contractors are on site at Shoeburyness High School and St Thomas More is currently at the planning application stage. A feasibility study is currently progressing at another Secondary school with other schools to start imminently. Works at Wentworth Road and Southchurch High School site are also underway. A reprofile of the Secondary School expansion programme has resulted in a carry forward request of £1.166million to be included in the report to February Cabinet.

## **Summary**

Carry forward requests of £1.166million on the Secondary School expansion scheme, £332k on Friars Primary School and £141k on Condition Schemes will be included in the report to February Cabinet.

## Department for Place

The revised capital budget for the Department for Place is £28.511million. This includes all changes approved at November Cabinet. The budget is distributed across various scheme areas as follows:

Department for Place	Revised Budget 2017/18 £'000	Outturn to 31 December 2017/18 £'000	Expected outturn 2017/18 £'000	Latest Expected Variance to Year End 2017/18 £'000	Previous Expected Variance to Year End 2017/18 £'000
Culture - Leisure	272	9	190	(82)	(52)
Culture - Parks	491	89	147	(344)	(59)
Culture - Libraries	55	277	35	(20)	-
Culture - Theatres	235	108	235	-	-
Culture - Museums	780	7	751	(29)	-
Other Culture	418	358	403	(15)	-
Culture S106 Agreements	301	49	175	(126)	(27)
ICT Programme	3,093	1,918	3,137	44	30
Airport Business Park	6,117	2,117	3,117	(3,000)	-
Better Queensway – Regeneration	628	165	628	-	-
Incubation Centre	34	-	8	(26)	-
Other Enterprise, Tourism & Regeneration	59	24	59	-	-
Southend Pier	2,479	731	2,479	-	-
Coastal Defence & Foreshore	277	170	277	-	-
Highways and Infrastructure	6,359	4,673	6,284	(75)	-
Highways S106 Agreements	246	7	246	-	-
Parking Management	492	170	492	-	(200)
Section 38, 278 & 78 Agreements / CIL	75	24	104	29	-
Local Transport Plan	1,698	1,438	1,908	210	(100)
Local Growth Fund	3,582	2,152	3,822	240	-
Community Safety	20	10	20	-	-
Transport	200	56	118	(82)	-
Energy Saving Projects	600	282	385	(215)	-
<b>Total</b>	<b>28,511</b>	<b>14,834</b>	<b>25,020</b>	<b>(3,491)</b>	<b>(408)</b>

Actual spend at 31<sup>st</sup> December stands at £14.834million. This represents 52% of the total available budget.

## **Culture**

The light fitting replacement at Chase Sports and Fitness Centre has been programmed for February half term in conjunction with the school and leisure operator. Property services are currently drawing up the specification.

Works on the Building Management System at Southend Leisure and Tennis Centre are scheduled to commence in early February and continue until May 2018. A carry forward request of £50k will be included in the report to February Cabinet to enable the works to continue.

The remaining £2k on the Belfairs Swim Centre scheme will be included in the report to February Cabinet as a carry forward request. This is to complete any final works in the new financial year.

Installation of the handrails on Southend cliffs will continue into 2018/19 due to weather conditions. A carry forward request of £30k will be included in the report to February Cabinet.

The Council is currently working with the Lawn Tennis Association and Fusion to identify further improvements to the tennis courts at Chalkwell and Priory Park. A carry forward request of £13k will be included in the report to February Cabinet to action these works.

Various parks furniture and play equipment schemes are currently underway with procurement currently working on some final purchases for the year. Orders have now been placed for the equipment at Sidmouth Park with installations expected to take place in the new financial year. A carry forward of £60k for the Sidmouth Park scheme and £25k for the general replacement scheme will be included in the report to February Cabinet.

The Playground Gate replacement scheme has experienced a slight delay due to the procurement process. Budget of £59k will be included in the report to February Cabinet as a carry forward request.

The Southchurch Tow Path scheme has had some capacity issues and is likely to be delayed until the new financial year. A carry forward request of £187k will therefore be included in the report to February Cabinet.

Design works for Leigh Library are currently underway with the works schedule for the new financial year. A carry forward request of £20k will be included in the report to February Cabinet.

Discussions are on-going with planning in respect of the location of the lift at the Central Museum. The full budget of £29k will be therefore included as a carry forward request in the report to February Cabinet.

Draft designs have been provided by the contractor for the work on Belton Hills steps. Further works on design will be required before commencement on site therefore £15k of the current budget will be included as a carry forward request in the report to February Cabinet.

Various Culture S106 schemes are taking place with regards to public art, landscaping and tree replacements. Carry forward requests totalling £126k in relation to local play facilities and Shoebury park enhancement will be included in the report to February Cabinet.

## **ICT**

The phone migration and re-tender scheme is running ahead of schedule and an accelerated delivery request of £30k will be included in the report to February Cabinet.

The Data Centre phase one project is due for completion by the end of March 2018 with only a few outstanding tasks remaining.

All remaining sites have now been migrated to the new fibre network under the Southend and Schools Network Migration scheme.

£14k budget to come from Capital reserves will be added to the capital programme in the report to February Cabinet on the EOPS System.

## **Airport Business Park**

The Airport Business Park scheme has secured outline consent for the whole site and detailed consent for the first phase of the infrastructure and the new Westcliff Rugby Club Clubhouse. Following six months of work to understand the probity of the procurement of the utilities provider and compliance with the Local Growth Fund (LGF) terms, it has been decided that the utilities provider and archaeology should both be retendered. The implications of this in terms of cost and programme are currently being scoped. The South Essex Local Enterprise Partnership (SELEP) have been advised of the delay and a reprofile of the LGF funding is underway to ensure as accurate picture as possible is available to all parties. A carry forward request of £3m will be included in the report to February Cabinet with future year reprofiling to follow.

## **Better Queensway - Regeneration**

Consultation concluded in December and the results are currently being analysed ready for inclusion in the February Cabinet report. Scheme viability figures have been re-run to reflect current costs, the revised highways layout and considering options regarding the Range site.

## **Incubation Centre**

Shared Intelligence is currently undertaking a piece of work exploring opportunities for future growth of the Hive. This will inform a revised business plan from the Hive which could then be used to secure additional funding to match this. A carry forward request of £26k will be included in the report to February Cabinet.

## **Other Enterprise, Tourism and Regeneration**

Other schemes include a budget for Resorts assets which has funded purchases of benches, high security litter bins and picnic units.

## **Southend Pier**

The current spend projections on all pier schemes are subject to favourable weather conditions.

A structural engineer has been appointed for a four year period plus an option of one additional year for condition works on the pier. An order has been placed for the condition

survey and shelters. The tender for the public convenience works has been delayed due to planning.

Tender evaluation is currently in progress in conjunction with procurement for a structural consultant on phase two of the Prince George extension and the timber outer pier head works which will be commencing shortly.

### **Coastal Defence and Foreshore**

A budget for improving the resilience of the borough to flooding from extreme weather events has been included in the 2017/18 capital programme. Works have now commenced at Harp House and the other main areas to be worked on include the airport, City Beach and Shoebury Common.

### **Highways and Infrastructure**

An allocation of £102k has been received from the Department for Transport for the maintenance of pot holes across the borough. The rest of the Highways Maintenance programme is underway and will continue for the remainder of the financial year.

A scheme for some undermining works at Prittlebrook Greenway has will now be taking place in 2018/19 therefore the full budget of £75k will be included in the report to February Cabinet.

The Street Lighting budget is a multi-million pound, multi-year scheme to be part funded by the Challenge Fund from the Department for Transport. The Department for Transport have agreed a revised completion date of 31<sup>st</sup> March 2018 with a programme in place to replace concrete columns in the remaining roads and some heritage lanterns to be replaced. Other works include concrete sleeving, lantern modifications and sign light replacements.

### **Parking Management**

An updated parking strategy has been commissioned which will form the basis of improvement plans to the borough car parks. Feedback from the recent review is currently being assessed for any upgrade requirements.

### **Section 38, 278 and 78 Schemes and Community Infrastructure Levy (CIL)**

There are a number of S38, S278 and S78 schemes all at various stages. Some of the larger schemes include works on pedestrian crossings and foot path improvements at the airport and works at Fossetts Farm. An accelerated delivery request of £20k on the Fossetts Farm Bridleway scheme will be included in the report to February Cabinet.

Various schemes totalling £9k have been identified under the Community Infrastructure Levy. These schemes will be added to the Capital Programme in the report to February Cabinet.

### **Local Transport Plans (LTP Schemes)**

The Local Transport Plan schemes cover various areas including better networks, traffic management, better operation of traffic control systems and bridge strengthening.

Refurbishment works of expansion joints on Belton Gardens bridge are underway as aprt of the bridge strengthening programme.

The LTP Maintenance Plan is ahead of schedule and an accelerated delivery of £210k will be included in the report to February Cabinet.

## **Local Growth Fund**

The A127 Growth Corridor projects will support the predicted growth associated with London Southend Airport and the Joint Area Action Plan (JAAP) proposals developed by Southend, Rochford and Essex County Councils to release land and create 7,380 high value jobs. The improvement will also support background growth of Southend and Rochford.

The final business case for A127 Kent Elms junction improvements has been approved by the South East Local Enterprise Partnership and all funding has been received.

There has been a delay to National Grids works which has had a knock on effect causing a delay to completing BT diversions. The BT diversions have caused a delay to the completion of the outbound new lane. Three lanes inbound and two new pedestrian crossings were in place at the end of June 2017. Monitoring of the junction continues and a traffic survey is being undertaken which will also monitor behaviours. The new footbridge is currently under design and the foundation works will commence on site shortly.

Options are being prepared to put forward for the business case at the Bell junction and air quality implications are to be investigated. A draft engagement and consultation document has been prepared and reviewed. Air quality specialist work has now commenced and the pedestrian and layby parking survey is now complete.

An accelerated delivery request of £240k will be included in the report to February Cabinet for the A127 Maintenance element of the scheme.

## **Community Safety**

Whilst the CCTV Equipment Renewal scheme is moving forward with consultation, the implementation is likely to be delayed and the majority of the budget has been carried forward into 2018/19. The scheme ties in with the development of the Southend Intel Hub and the process for testing any camera solutions to ensure they are fit for purpose in the future and the subsequent procurement process will take the scheme beyond March 2018.

## **Transport**

The road safety audit stage three has now been reviewed on the A127 Tesco junction improvements with minor adjustments now complete. Works to the steps at Strawberry Fields are yet to be completed. A carry forward request of £64k will be included in the report to February Cabinet.

Some budget remains on the Progress Road scheme for some tourist signs. These are to be installed in 2018/19 therefore the full budget of £18k will be included as a carry forward request in the report to February Cabinet.

Southend Transport Model is an on-going scheme to support various multi modal transport projects. A review of the model is complete with options on updating the model to be considered.

## **Energy Saving Projects**

Several projects have been identified from the energy efficiency budget including the feasibility study for the old Beecroft building which is currently awaiting procurement and the feasibility for the combined heat and power works at Civic 1 which have now commenced.



The energy scheme at the Beecroft and Central Museum building is now substantially complete and the final invoices are yet to come in.

A structural survey for Tickfield for the solar PVs has now been commissioned with installation to take place in 2018/19. A carry forward request of £136k will be included in the report to February Cabinet.

Other energy efficiency schemes totalling £79k will also be included as a carry forward request in the report to February Cabinet.

## **Summary**

Carry forward request to be included in the report to February Cabinet are Airport Business Park for £3m, City Deal Incubation Centre for £26k, Belfairs Swim Centre for £2k, Southend Leisure and Tennis Centre Building Management System for £50k, Southend Cliffs Replacement of Handrails for £30k, Chalkwell and Priory Park Tennis Courts for £13k, Playground Gates for £59k, Sidmouth Park Replacement of Play Equipment for £60k, Southchurch Tow Path for £187k, Library Review for £20k, Central Museum Works for £29k, Belton Hills Steps for £15k, Prittlebrook Greenway Undermining for £75k, Replacement and Upgrade of Park Furniture for £25k, A127 Junction Improvements for £64k, Progress Road for £18k, Culture S106 schemes for £126k, Council Buildings Solar PV for £136k, and energy efficiency schemes totalling £79k.

Accelerated delivery requests will be included in the report to February Cabinet for Phones migration and Re-tender for £30k, S38 Fossetts farm Bridleway for £20k, LGF A127 Growth Corridor for £240k and LTP Maintenance for £210k.

Additional budgets of £14k will be added for the EPOS System and £9k for the Community Infrastructure Levy (CIL).

## Housing Revenue Account

The revised budget for the Housing Revenue Account capital programme for 2017/18 is £10.840million. The latest budget and spend position is as follows:

Housing Revenue Account	Revised Budget 2017/18 £'000	Outturn to 31 December 2017/18 £'000	Expected outturn 2017/18 £'000	Forecast Variance to Year End 2017/18 £'000	Previous Forecast Variance to Year End 2017/18 £'000
Decent Homes Programme	6,703	2,259	5,415	(1,288)	(1,288)
Council House Adaptations	565	237	565	-	-
Sheltered Housing	345	-	-	(345)	-
Other HRA	3,227	267	575	(2,652)	(2,652)
<b>Total</b>	<b>10,840</b>	<b>2,763</b>	<b>6,555</b>	<b>(4,285)</b>	<b>(3,940)</b>

The actual spend at 31<sup>st</sup> December of £2.763million represents 25% of the HRA capital budget.

### Decent Homes Programme

Spend on the Decent Homes programme is expected to be lower than anticipated due to lower numbers of properties needing improvement works within the financial year however this will not impact on the decency figure that is to be achieved. A carry forward of £1.288million has been identified to be included in the report to February Cabinet.

### Council House Adaptions

This budget relates to minor and major adaptations in council dwellings. Spend depends on the demand for these adaptations and works are currently in progress for 2017/18.

### Sheltered Housing

This budget is to be used in conjunction with the Sheltered Housing review. No plans have been made for 2017/18 therefore the full budget of £345k will be included as a carry forward request in the report to February Cabinet.

### Other HRA

The housing construction scheme is continuing to progress and the specification for the culvert is close to being finalised by the Council's engineers and the highways contractor. The culvert materials are on order and the programme of works for the culvert diversion should be received shortly. It is anticipated that the remainder of the highways works and the culvert enabling works will begin in late January/early February. The tender for the overall build is scheduled for close on 17<sup>th</sup> January with a view to make an appointment in April. A carry forward of £2.742million will be included in the report to February Cabinet to continue the scheme into 2018/19.

A tower block leasehold had been purchased as part of the Queensway scheme and an accelerated delivery request of £90k will be included in the report to February Cabinet to fund this.

### **Summary**

Carry forward requests of £2.742million for the HRA Housing Construction scheme, £345k for the Sheltered Housing Review and £1.288million of the Decent Homes programme will be included in the report to February Cabinet.

An accelerated delivery request of £90k will be included in the report to February Cabinet for the purchase of a Queensway tower block leasehold.

## Summary of Capital Expenditure at 31st December 2017

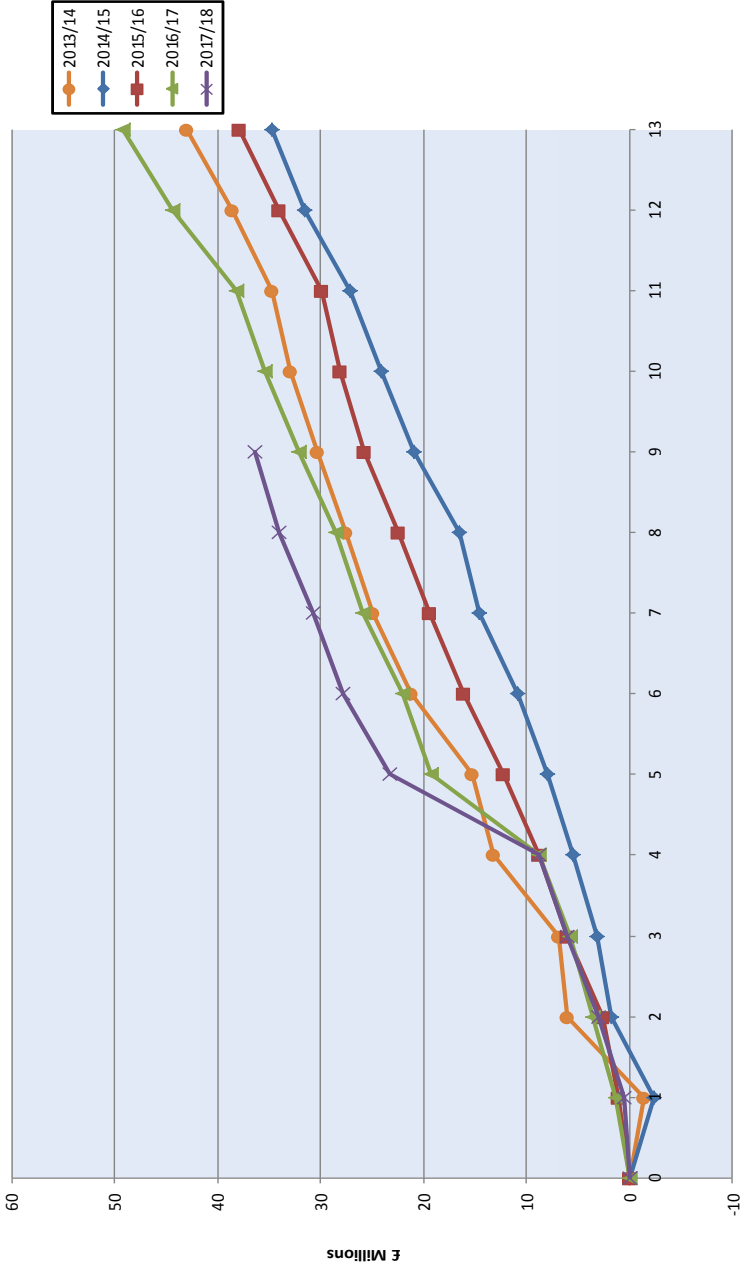
## Appendix 1

	Original Budget 2017/18 £000	Revisions £000	Revised Budget 2017/18 £000	Actual 2017/18 £000	Forecast outturn 2017/18 £000	Forecast Variance to Year End 2017/18 £000	% Variance
Chief Executive	6,400	11,474	17,874	13,773	17,790	(84)	77%
People	13,582	(4,234)	9,348	5,057	7,709	(1,639)	54%
Place	48,140	(19,629)	28,511	14,834	25,020	(3,491)	52%
Housing Revenue Account	8,610	2,230	10,840	2,763	6,555	(4,285)	25%
	76,732	(10,159)	66,573	36,427	57,074	(9,499)	55%
<b>Council Approved Original Budget - February 2017</b>	<b>76,732</b>						
Chief Executive amendments	12,167						
People amendments	(8,402)						
Place amendments	(13,660)						
HRA amendments	3,596						
Carry Forward requests from 2016/17	6,206						
Accelerated Delivery requests to 2016/17	(856)						
Budget re-profiles (June Cabinet)	(11,927)						
New external funding	2,717						
<b>Council Approved Revised Budget - November 2017</b>	<b>66,573</b>						

**Actual compared to Revised Budget spent is £36.427M or 55%**

Appendix 2

Capital programme Delivery  
Cumulative Capital Expenditure 2013/14 to 2017/18



Year	Outturn £m	Outturn %
2012/13	61.0	97.9
2013/14	43.3	93.8
2014/15	34.8	83.8
2015/16	37.9	97.0
2016/17	48.8	89.0